

## GOTHERINGTON PARISH COUNCIL

Village Hall, 54 Malleson Road, Gotherington, Cheltenham, GL52 9EX  
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DRAFT Minutes of a meeting of Gotherington Parish Council held on Wednesday 22 April, commencing at 7pm

**Members Present:** B. Osborne (Chair), A. Lidington, S. Neighbour, J. Nicolson, D. Rees, H. Samuels and C. Webber

**In attendance:** R. Waller (Proper Officer), 14 members of the Public

**26.04.22.01 To receive and approve apologies for absence and confirm the meeting is quorate**

Apologies received and accepted from Cllrs. Fawke and Paton. Clerk confirmed the meeting was quorate.

**26.04.22.02 To receive the County Councillor's Report**

Not present and no report received

**26.04.22.03 To receive the Borough Councillor's Report**

Borough Councillor presented a brief report which had also been circulated to Cllrs prior to the meeting.

**26.04.22.04 Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*

- Flood warden update: Tree roots to be removed
- Footpath to east of meadow has been reopened
- Does the Council have a CIL spending policy – no.
- Parish Online – website and mapping facilities
- Code of Conduct complaints: what is the procedure.
- Process for CIL funds – who is responsible for making the final decision

**26.04.22.05 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e)**

Cllrs. Lidington, Rees, Samuels and Webber declared an interest on Item 12

Three dispensations had been requested; Clerk advised that a blanket dispensation should not be Granted and that only the dispensation received from Cllr. Rees reflected a true dispensation request upon the agenda item. Following discussions, Councillors were not in agreement regarding the Clerks advice.

No dispensations were granted.

**COUNCIL AGREED** that item 12 should be deferred.

**26.04.22.06 To confirm and sign the minutes of the Extraordinary Parish Council meeting held on Tuesday 3 March and the Parish Council meeting held on 24 March 2026**

The minutes of the Extraordinary Parish Council meeting held on Tuesday 3 March were approved. Formal approval of the minutes from 24 March were deferred as an incorrect version had been printed.

**26.04.22.07 To consider quotes for the following items and agree actions:**

**i) Water Heater for the Council building**

Decision deferred until the outcome of Consultation had been published

**ii) CCTV Monitor update**

**COUNCIL AGREED** to purchase new bracket and install CCTV for JW Pavillion

**iii) Update relating to leak investigation and circular path maintenance**

Leak repair completed – await invoice, for approval at next month's meeting.

- Actions for field maintenance:** i) Weed control application to circular path – it was noted a pesticide would not be used  
ii) Small area to be rolled where leak was located
- 26.04.22.08 To receive update on the Scribe Booking System**  
Clerk confirmed that this would be ready to go 'live' on 1 May in conjunction with the new booking email address
- 26.04.22.09 To receive update on Gov.uk website and email addresses and agree actions**  
Complete, email addresses & passwords to be distributed
- 26.04.22.10 To approve Safeguarding Policy**  
Item deferred
- 26.04.22.11 To approve IT Policy**  
Item deferred
- 26.04.22.12 To consider Gotherington Mens Shed using the facilities of the Rex Rhodes Building until a dedicated workshop is explored**  
Item deferred
- 26.04.22.13 To receive update on Community Orchard**  
Information board being installed on Thursday 23 April
- 26.04.22.14 To consider funding of play equipment for Gotherington Primary School following Clerks investigation into criteria for CIL funding**  
Consultation will close at the end of this month.  
Standing Orders suspended to allow resident to speak.  
This resulted in several residents and Cllrs disusing the initial promise of funding to the School by the Parish Council.  
Standing Orders reinstated  
Clerk advised no voting until the end of the consultation and a CIL spending Policy is in place.  
**COUNCIL AGREED** to defer the vote until completion of the survey and a CIL spending policy has been approved.  
**Action:** Volunteers to drop letters providing information about the Consultation to 550 homes
- 26.04.22.15 To review contract with Everflow and agree actions**  
Clerk to liaise with Cllr. Neighbour regarding renewal information
- 26.04.22.16 To appoint an Internal Auditor and agree actions**  
**COUNCIL AGREED** to appoint GALC as Internal Auditor
- 26.04.22.17 To consider purchase of land on Manor Lane and agree next actions**  
**COUNCIL AGREED** to obtain more information on the land  
**Action:** Clerk to contact landowner  
Standing Orders suspended to allow resident to speak. Standing Orders reinstated quickly.
- 26.04.22.18 To receive update regarding the charges and invoicing arrangements for Clubs**  
Tennis yearly costs to increase to £720 for 2026/27, hire charge increase to £6 per hour. Clubs are in agreement.
- 26.04.22.19 To receive update on play area surface - warranty claim (NB: next inspection is booked for April)**  
Deferred until ROSPA report has been received
- 26.04.22.20 To approve Terms of Reference for the Finance Working Group**  
**COUNCIL APPROVED** the Terms of Reference for the Finance Working Group
- 26.04.22.21 To receive Clerk's Report**  
Clerk's report received and contents noted
- 26.04.22.22 Finances – documents circulated prior to meeting:**
- 22.1 COUNCIL APPROVED** the April payment list, noted those paid between meetings under delegated authority and noted receipts (Appendix A)
- 22.2 COUNCIL APPROVED** the bank reconciliation FOR 31 March 2026
- 22.3 Financial update received (budget vs expenditure) to 31 March 2026**  
Locum Clerk had completed significant work to ensure the accounts were now correct.
- 26.02.22.23 Planning:**
- 23.1 To note new planning decisions issued by Tewkesbury Borough Council**  
No objection to Ref: 2026/00223 Manor Lane
- 23.2 To consider the following planning applications and agree response: None**

**23.3 To discuss any urgent planning applications received since publication of the agenda:**  
None received

**26.04.22.24 To consider matters for the agenda of the next Parish Council meeting (no decisions may take place at this item)**  
None received

**26.04.22.25 The Date of the Annual Parish Meeting confirmed as 28 May 2026, commencing at 6pm**

**26.04.22.26 To confirm the Date of Next Council Meeting as Tuesday 12 May 2026**

**26.04.22.27 Confidential session:**

Council are excluding members of the public and the press to progress matters of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102

**27.1 To receive recommendation following Recruitment process for new Clerk & RFO**

Agreed to offer the applicant the position with a minimum of 6 weeks hand over.

**27.2 To approve costs for legal advice shared with Bishops Cleve Parish Council**

No costs available

Meeting closed at 9.20pm

## Appendix A

PAYMENT LIST - March 2026									
Payee	Invoice	Date of Invoice	Details	Total	Minute Ref	Authority Budget Code	Direct Debit / FPO	Date Paid	Receipts:
Cleve Fire Protection	563331	17/03/2026	Servicing of fire equipment	£201.58		LGA 1973, s.133	FPO		
Gotherington Nurseries	987	03/03/2026	Bark	£100.00			FPO		TBC - Community Orch £735.75
Andrew Berlow	113	20/03/2026	leaning - Rex Rhodes Buildr	£205.49		LGA 1972 s133	FPO		Hall hire £128.00
Starboard Systems Ltd	14783	15/03/2026	Scribe Accounting Software	£37.20		LGA 1972, s.111	DD		
Everflow	53311641	17/03/2026	Water Charges - FRB	£33.00		LGA 1972, s.133			
Mr SJ Belcher	-	20/03/2026	Wi-fi Instalation	£641.41		LGA 1972, s.133	FPO		
GAPTC	1399	20/03/2026	Cllr. Training	£30.00		LGA 1972, s.111			
Simon Iloyds Signs	BB049	20/03/2026	Village Sign	£290.00					
Mrs R Waller - Staff			Salary paid 20th March 20th	DP		LGA 1972 s112(2)	FPO		
HMFC			Employers Tax			LGA 1972 s112(2)	FPO		
				£1,337.10					