

GOTHERINGTON PARISH COUNCIL

Rex Rhodes Building, 52 Malleson Road, Gotherington, Cheltenham, GL52 9EX
clerk@gotheringtonparishcouncil.org.uk www.gotheringtonparishcouncil.org.uk

6 May 2026

NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL

I hereby give notice that the **Annual Meeting of Gotherington Parish Council** will be held in the Rex Rhodes building, 52 Malleson Road, Gotherington, GL52 9EX on **Tuesday 12 May 2026 at 7:00pm**.

All members of the public and press are welcome to attend.

To all Members of Gotherington Parish Council

Councillors are hereby summoned to attend the **Annual Meeting of Gotherington Parish Council** to be held on **Tuesday 12 May 2026 in the Rex Rhodes building**, 52 Malleson Road, Gotherington, GL52 9EX commencing at **7pm** for the transaction of business on the following agenda.

RWaller

Ruth Waller

Locum Clerk to Gotherington Parish Council

AGENDA

- 26.05.12.01 **To elect a Chairman** of the Parish Council for 2026/2027 and signing of Acceptance of Office form
- 26.05.12.02 **To elect a Vice Chairman** of the Parish Council for 2026/2027 and signing of Acceptance of Office form
- 26.05.12.03 **To receive and approve apologies for absence**
- 26.05.12.04** To receive the County Councillor's Report
- 26.05.12.05** To receive the District Councillor's Report
- 26.05.12.06** **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*
- 26.05.12.07 **To receive declarations of interest for items on the agenda below**, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011
- 26.05.12.08 To **confirm and sign the minutes** of the Parish Council meeting held **on 8 April 2026**
- 26.05.12.09 To receive **Clerk's Report** and agree actions
- 26.05.12.10 To review and approve the Council's **Standing Orders**
- 26.05.12.11 To review and approve **Financial Regulations**
- 26.05.12.12 **To review and approve the Code of Conduct**
- 26.05.12.13 To approve IT Policy
- 26.05.12.14 To review Data Protection Policy
- 26.05.12.15 To approve Safeguarding Policy

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- 26.05.12.16 To review the assets register
- 26.05.12.17 To confirm the arrangements for insurance cover in respect of all insurable risk
- 26.05.12.18 To review subscriptions to other bodies.
- 26.05.12.19 To review and confirm the arrangements for delegated authority to Committees and the Proper Officer
- 26.05.12.20** To review the Terms of Reference for Committees and agree actions
- 26.05.12.21 To review and approve the **Risk Strategy and Management Policy**
- 26.05.12.22 To consider Schedule of other Council Policies with proposed renewal dates
- 26.05.12.23 To review representation on or work with external bodies and arrangements for reporting back
- 26.05.12.24 To review and approve the Council's Tree Policy
- 26.05.12.25 To review the Council's employment handbook
- 26.05.12.26** To review the **Council's expenditure incurred under s.137** of the Local Government Act 1972
- 26.05.12.27** To agree and approve the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council
- 26.05.12.28** **To review the Community Grant Policy**
- 26.05.12.29** **Planning:**
- 1. To discuss planning application and agree actions**
 - 2. To note new planning decisions issued by Tewkesbury Borough Council**
 - 3. To discuss any urgent planning applications received since publication of the agenda**
- 26.05.12.30** **Finance** – documents circulated prior to meeting:
1. To approve the May payment list/those paid between meetings and to note receipts (Appendix A)
 2. To approve the bank reconciliation for April 2026
 3. To approve regular payments of Direct Debit and Standing Orders
- 26.05.12.31 To review current Bank signatories and appoint signatories for 2026-27
- 26.05.12.32 To consider expenditure items for S106 and CiL monies and agree actions
- 26.05.12.33 **Accounts for Year Ended 31 March 2026:**
1. To approve the annual accounts and bank reconciliation for Year End 31 March 2026
 2. To approve the Annual Governance Statement (Section 1) for external auditors PKF Littlejohn
 3. To approve and sign the Accounting Statement 2025-26 (AGAR Part 3, Section 2) for external auditors PKF Littlejohn
 4. To approve publication of the unaudited accounts for 2025-26
 5. To confirm the period for the exercise of public rights to inspect the draft accounts – proposed to take place between Wednesday 3 June and Tuesday 14 July 2026
- 26.05.12.34 **Health and Safety**
1. To receive any health and safety issues relating to the Council buildings and agree actions
- 26.05.12.35 **To confirm Date of Next Council Meeting** - Tuesday 9 June 2026
- 26.05.12.36 **Confidential item:** Council are excluding members of the public and the press to progress matters of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102
1. To confirm contract for permanent Clerk and Responsible Financial Officer and agree actions