

## GOTHERINGTON PARISH COUNCIL

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**DRAFT** Minutes of a meeting of Gotherington Parish Council held on Tuesday 13 January, commencing at 7pm

**Members Present:** B. Osborne (Chair), T. Fawke, A. Lidington, S. Neighbour, O. Paton, D. Rees, H. Samuels and C. Webber

**In attendance:** R. Waller (Proper Officer), 7 members of the Public

**26.01.13.01 To receive and approve apologies for absence and confirm the meeting is quorate**

Apologies received and accepted from Cllr. J. Nicolson

**26.01.13.02 To receive the County Councillor's Report**

County Councillor had sent apologies. Report received and circulated to Cllrs prior to meeting.

**26.01.13.03 To receive the Borough Councillor's Report**

Borough Councillor presented a brief report which had also been circulated to Cllrs prior to the meeting.

**26.01.13.04 Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*

- Issue raised relating to contact to Councillors and Clerk via website  
This will be resolved via IT support.
- Funds available through Community Orchard Scheme. Resident asked if the Council in favour of this application.  
Clerk reminded Council that they should only make decisions on information provided prior to the meeting.  
Resident would submit application to the Community Orchard Scheme  
No further action from Council at this stage.
- Request for an update from Vistry regarding the lighting  
Chair confirmed that Vistry has stated they would not be providing lighting on Bollards.
- 30mph bin stickers requested  
Hayfields would be contacted to provide these. If Hayfields will not provide these stickers, then the Parish Council will consider purchasing them.
- Paths around perimeter of the Hayfield site reported as being muddy – resident reported that some hardcore missing  
**Action:** Chair to write to Hayfields to ask for additional hardcore to be laid  
Chair confirmed this was already being dealt with. No further action required.
- Drainage under cycle path  
Chair confirmed the current plan is to install 2 x 450mm pipes instead of 1 x 750mm. The willow tree on the Malvern side is planned to be removed and head walls built.

**26.01.13.05 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e)**  
None declared

**26.01.13.06 To approve the minutes of the Parish Council meeting held on Tuesday 17 December 2025**

The Minutes of the Parish Council Meeting held on Tuesday 17 December 2025 which had previously been circulated to all Members were **AGREED BY COUNCIL** and signed by the Chairman.

**26.01.13.07 To consider installation of a Water Heater for the Council building and agree actions**  
To replace gas heater with three electric water heater. Item deferred to obtain three quotes.

**26.01.13.08 To consider the installation of Wi-Fi in the Pavilion and agree actions**

Standing Orders suspended to allow Member of Public to speak on this item due to his expertise in this matter.

It was stated wireless link required to extend from the Rex Rhodes building. Network points already in place. Short-term fix should be completed at a maximum cost of £500.

Standing Orders reinstated.

**COUNCIL AGREED** to proceed with the wi-fi extension.

**Action:** Quotes to be obtained and considered at the next meeting

**26.01.13.09 To consider new supplier for water charges for the RRB/Pavillion and cricket pitch**

Excessive charges have been accrued. Cllr. Neighbour to write to Everflow to challenge the amount Charged via their Complaints procedure.

**26.01.13.10 To consider repair of lighting and heating for the Pavilion and agree actions**

15 LED Lights had been replaced in the Pavillion.

**COUNCIL AGREED** the commissioning of an Electrician to investigate the heater,

**26.01.13.11 To review the charges and invoicing arrangements for the use of Freemans Field usage for 2026 onwards**

It was noted that some charges not being applied for one club.

Finance working group requested Council to consider increasing fees to clubs for the next financial year.

**Action:** Finance working group to meet with representatives with all sports clubs to discuss annual hire fees.

**26.01.13.12 To agree location of additional dog waste bin**

Clerk to write to Gloucestershire County Council to request permission for small litter bin.

**26.01.13.13 To consider agreement of funding for play equipment to Gotherington Primary School and agree actions (supporting document available)**

**Action:** Clerk to write to the school Headteacher, informing of the delay in payment.

**Action:** Clerk to investigate evidence from CIL officer and advise members accordingly,

**26.01.13.14 To receive update on village projects and agree actions incl. Mensshed Working Group**

Quotes have been obtained for installation of two sheds. Update to be provided at next meeting.

Atlas had approached the Council to request consideration of a tower to provide increased mobile signal. Further information required to enable Council to make informed decision on this.

**26.01.13.15 To receive report on play equipment and agree actions**

Online access now available to assist with asset management. Update on Civilly app and software to be provided at next meeting.

**26.01.13.16 To approve Terms of Reference for the Finance Working Group**

Item deferred

**26.01.13.17 To receive report from the Finance Working Group and agree action**

The Finance Working group requested that additional Members were added as signatories to the Lloyds account. Budget and Precept requests had also been discussed in readiness for this Council meeting.

**26.01.13.18 To receive update relating to bank signatories and approved contact arrangements**

In addition to Councillors agreed at last meeting, **COUNCIL AGREED** that Cllrs. Fawke and Samuels should also be added as signatories. All contact should be via official Councillor email addresses.

**26.01.13.19 To receive Clerk's Report**

Clerks report received and noted.

**26.01.13.20 Finances** – documents circulated prior to meeting:

**20.1 COUNCIL APPROVED** the January payment list, note those paid between meetings under delegated authority and to note receipts (Appendix A)

**20.2 COUNCIL APPROVED** the bank reconciliation

**20.3** The RFO provided the financial update (budget vs expenditure) to 31 December 2025

**Action:** RFO to circulate report to Members via email following the meeting.

**20.4 To approve the budget for 2026-27**

**COUNCIL APPROVED** the budget circulated prior to the meeting.

**20.5 To resolve to approve the precept requirement for 2026-27 and agree actions**

**COUNCIL APPROVED** an 8% increase in the Precept.

**COUNCIL RESOLVED** that the figure to be requested from Tewkesbury Borough Council (TBC) is £28,026.

**Action:** Clerk to submit Precept request to TBC by 31 January 2026.

**26.01.13.21 Planning:**

**21.1 To note new planning decisions issued by Tewkesbury Borough Council:**

None received

**21.2 To consider the following planning applications and agree response:**

None to consider

**21.3 To discuss any urgent planning applications received since publication of the agenda**

**26.01.13.22 To consider matters for the agenda of the next Parish Council meeting (no decisions may take place at this item).**

- Letter to Village Hall Committee
- Letter to residents regarding Cil money
- Village gates
- Land on Manor Lane
- Update from Vistry

**26.01.12.23 The Date of Next Council Meeting was confirmed as Tuesday 10 February 2026**

**26.01.22.24 Confidential session: To discuss staffing matters:**

Council are excluding members of the public and the press to progress matters of a confidential Nature (staffing) Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102

**24.1 COUNCIL APPROVED** the contract for Locum Clerk

**24.2 To receive update in relation to the Clerk position and approve advert for publishing**

**COUNCIL AGREED** that the post should be advertised as 8hrs per week,

**COUNCIL APPROVED** the advert for publishing.

**Action:** Clerk to place advert with GAPTC.