

## GOTHERINGTON PARISH COUNCIL

Rex Rhodes Building, 52 Malleson Road, Gotherington, Cheltenham, GL52 9EX  
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**Public notice is given of a Meeting of Gotherington Parish Council to be held at 7pm in The Rex Rhodes Building on Tuesday 9 December 2025 for the transaction of business on the following agenda.**

All members of the public and press are welcome to attend.

### To all Members of Gotherington Parish Council

Councillors are hereby summoned to attend the **Gotherington Parish Council** to be held on **Tuesday 9 December 2025** in **The Rex Rhodes Building** commencing at **7pm** for the transaction of business on the following agenda.

*RWaller*

**Ruth Waller**  
**Locum Clerk**

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## AGENDA

- 25.12.09.01 To receive and approve apologies for absence and confirm the meeting is quorate
- 25.12.09.02 To receive the County Councillor's Report
- 25.12.09.03 To receive the Borough Councillor's Report
- 25.12.09.04 **Public Session:** *To provide members of the public/press with the opportunity to comment on items on the Agenda or raise items for future consideration. In accordance with Standing Orders, this will not exceed 15 minutes in total and three minutes per person.*
- 25.12.09.05 To receive declarations of interest for items on the agenda below, including Disclosable Pecuniary Interests that members may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with the Localism Act 2011 Section 33(b-e)
- 25.12.09.06 To confirm and sign the minutes of the Parish Council meeting held on Tuesday 11 November 2025
- 25.12.09.07 To approve Standing Orders, as circulated to members prior to the meeting
- 25.12.09.08 To adopt Code of Conduct, as circulated to members prior to the meeting
- 25.12.09.09 To review and approve Gotherington Parish Council's Complaints Procedure
- 25.12.09.10 To approve Terms of Reference for the Staffing Committee
- 25.12.09.11 To co-opt a Member onto Gotherington Parish Council and signing of Acceptance of Office form
- 25.12.09.12 To receive Clerk's Report
- 25.12.09.13 To consider moving to gov.uk domain and email addresses and agree actions
- 25.12.09.14 To receive update on village projects and agree actions
- 25.12.09.15 To receive inspection reports on play equipment and agree actions
- 25.12.09.16 To approve Terms of Reference for the Finance Working Group
- 25.12.09.17 To receive report from the Finance Working Group and agree action
- 25.12.09.18 To resolve level of access to the bank account for Members of the Finance Working Group
- 25.12.09.19 **Finance** – documents circulated prior to meeting:
  - 19.1 To approve the December payment list, note those paid between meetings under delegated authority and to note receipts (Appendix A)
  - 19.2 To approve the bank reconciliation

19.3 To receive financial update (budget vs expenditure) to 30 November 2025

19.4 To consider draft budget for 2026-27

**25.12.09.20 Planning:**

20.1 To note new planning decisions issued by Cotswold District Council

20.2 To consider the following planning applications and agree response:

20.3 To discuss any urgent planning applications received since publication of the agenda

**25.12.09.21 Confidential session: To discuss staffing matters:**

Council are excluding members of the public and the press to progress matters of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102

21.1 To receive update in relation to outgoing Clerk

21.2 To approve contract for Locum Clerk

21.3 To receive update in relation to the Clerk position and approve advert for publishing