**GOTHERINGTON PARISH COUNCIL**

**Minutes of a meeting of Gotherington Parish Council   
held at 7pm on Tuesday 9th May 2023  
in the Rex Rhodes Building**.

**Present Councillors:** Beverly Osborne (Chair), Cllr Stephen Neighbour (Vice Chair), Cllr Caroline Meller, Cllr Matt Dean.

**Also Present:**

Clerk/RFO  
6 members of other village groups (Cricket Club, Petanque Club, TOC, Manor Lane Action Group (MLAG))

**Welcome**

If anyone wishes to film or record the meeting they should make this known to the Chairman at this point

1. **Apologies of Absence**:   
   There were no apologies of absence.
2. **Declaration of Acceptance forms.**

The forms were signed by all councillors

1. **To receive declarations of interest/requests for dispensation for items on the agenda below:**

No declarations of interest were declared.

1. **To approve the minutes of the last meeting held on 11-April-2023:**The Minutes were approved and duly signed as a true and accurate record of the meeting.
2. **Co-option of new Councillor**

Eddie McLarnon was nominated by Cllr Matt Dean and seconded by Cllr Steve Neighbour. Declaration of Acceptance form signed.

1. **To receive reports from Borough Councillor and County Councillors:**No reports were received from Borough or County Councillors.

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1. **To receive reports from parish councillors on external meetings attended:**

The following reports were received:

* Report from the Chair on the successful event run by GET for the Coronation Event held on Sunday 7-May-2023
* Report from the Chair and Vice chair on repairs undertaken to RRB carpark manhole cover and potholes, as well as other small maintenance tasks carried out at JWP/RRB.
* Report from Chair on situation with Totally Drainage Ltd, charges being reviewed externally before payment will be made.
* Report update from Cllr Meller on trees in the parish
* Report update from Cllr Meller on footpaths
* Update on Trumans Farm Inquiry scheduled for the 06-Jun-2023. If people wish to view they should contact TBC Planning Department to request access.

**Project updates**

1. **Defibrillator in telephone box.**   
   Councillors approved placing the order with Community Heartbeat Trust, asking them to select and instal the most appropriate defibrillator.

GET will fund the net cost of the Defibrillator unit.

1. **Blue Plaque for Elizabeth Malleson.**Waiting for response from the GVHMC on wording and any agreed contribution to the cost.  
   **CARRY FORWARD**
2. **‘Pentanque’ Club Benches.**The Perth Deluxe Backless Bench was ordered on the 13-April-2023. Waiting for delivery.  
   **ON-GOING**
3. **RRB hot water and heating system**

No progress since March meeting.  
**ON-GOING**

1. **RRB Carpark pot holes.**- The drain has now been unblocked by Councillors with the appreciated assistance of NGB Groundworks.   
   - Payment to Totally Drainage Ltd is being held until their charges have been externally reviewed by NGB Groundworks.  
   - Quotes are still being obtained for the full resurface of the car park and will be voted on at the June meeting.  
   **ON-GOING**
2. **Footpath - Lammas Ground to Cleeve Road footpath – AGO20.**Following the successful and productive meeting on the 19-April-2023 with the Public Rights of Way Officer for GCC:  
   - AGO17: footpath to Shutter Lane: Cllr Meller will provide instruction details for written instruction of the resurfacing of to benefit wheelchair users. Quote agreed at £660.00 + vat in the Minutes of February 2023.   
   - AGO21**:** The Cotswold Wardens will be asked to address the muddy surface on from Longfurlong Park through to Homelands - the first bridge.  they would need access to the field with a suitable vehicle.

**CLOSED**

1. **War Memorial – Funds earmarked at Year End 31-March-22 was £8,500.00**

Cllr Meller will update after the presentation to be held at the Old Chapel on Tuesday 16th May at 7.30pm to talk about the history of the War Memorial. Several village groups have expressed interest in being involved.

**ONGOING**

1. **Storage space shortage for Parish Groups**GET have emptied the changing room.

Long term solutions will continue to be discussed.  
**ONGOING**

1. **Cleeve Road – Hedge cutting**

It was agreed that initially an informal chat with the property owners asking them to trim their hedges back on the roadside is the appropriate action at this stage.

**ONGOING**

1. **Grass cutting cost and sharing the burden  
   -** Following a meeting between Councillors and the Cricket and Football teams, it was unanimously agreed to maintain their respective annual contributions to grass cutting costs at £200.00 per team.  
   - Purchase of a plaque to denote the Kings Charles III Coronation wildflower area was unanimously agreed up to £60.00.  
   **CLOSED**
2. **GPC and Village Website update**

Agreed to ask Simon Tarling if he would provide a training session for Councillors/the Clerk to give further instruction on updating website content and links.

**ONGOING**

1. **VH Carparking**- It was agreed to ask that Football Club send a message to their event attenders asking them to park considerately, respecting the residents of the village drive way access and junctions, and car share whenever possible.  
   - It was also determined to ask them if next seasons fixtures list for Freemans Field pitches is going to reduce based on them securing access to other sports grounds **ONGOING**
2. **ROSPA Report on the playpark at Freemans Field**- the clatter bridge broken bracket has been repaired.  
   - Kompan have been approached to ask them to replace the rotten wooden stepping sleepers  
   - all other activity items received a low risk score rating **CLOSED**
3. **Brown Bin Licenses purchase**Unanimously approved, the licences have been received

**CLOSED**

1. **Manhole cover in the cricket pitch**Other previously interested parties will be asked if they can pinpoint the location **ONGOING**
2. **Use of the playing field**The by-laws determine that motorised vehicles/mopeds/toys are not permitted on the field. Anyone using such a vehicle on the field will be contacted by the council to ask them not to.

**Accounts.**

1. The fixed asset list as at the 31.03.23 was approved at value £809,300.00. This will be published on the Website.
2. Agree the Annual Governance Statement 2022-2023 – DEFER TO JUN-23
3. Agree the Accounting Statements 2022-23 – DEFER TO JUN-23
4. Agree the variances statement 2022-23 – DEFER TO JUN-23
5. The CIL fund was agreed at £27,797.80
6. The Insurance Renewal Quote for the period 01-Jun-2023 to 31-May-2024 was agreed at £1,519.99
7. Supplier Payments for May-2023 were agreed as per the list circulated, except for Totally Drainage Ltd (£3,633.96 which is on hold pending further investigation of charges) and TOC (£70 which will be credited to GPC and re-invoiced to the Meadow Developer)
8. Receipts and Payments for April were reviewed and approved.
9. Income and expenditure against budget report year to date YTD as at 30-April-2023 was reviewed and approved
10. The Risk Register was reviewed and approved (no additions were added)
11. Supplier payments made by Direct Debit were reviewed and approved (British Gas, Waterplus and 1-1 Internet)
12. Councillors noted that their Register of Interests forms need to be submitted to TBC by 06-Jun-23
13. Code of Conduct Training: - preferred dates were advised by each Councillor and have subsequently been advised to Sharon Marriott at TBC by the Clerk on 11-May-2023.
14. RRB hire charge was reviewed and agreed that no increases are needed at this time.

**Planning-**

The following responses to Planning Applications have been submitted on TBC Planning portal:  
No new planning applications had been received as at 27-April-2023

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**Date/time of Next Meeting**  
  
The date of the next meeting will beTuesday the 13th June 2023 at 7pm in the Rex Rhodes Building.