**GOTHERINGTON PARISH COUNCIL**

I hereby give notice of a Council meeting to be held at **The Rex Rhodes Building on Tuesday 09th May 2023 at 7pm.**

All residents of the parish are welcome to attend and members of the council are hereby summoned to attend for the business of considering and resolving upon the matters set out below.

Councillors; Beverly Osborne (Chair), Steve Neighbour (Vice Chair), Matt Dean, Caroline Meller.

Chloe Warmington

Clerk

Dated: 03rd May 2023

**AGENDA**

1. To receive apologies from absent Councillors
2. If anyone wishes to film or record the meeting, they should make this known to the Chairman at this point.
3. To receive declaration of interest for items on the agenda below.
4. To approve the minutes of the last meeting held on 11-April-23.
5. To agree the Co-option of new/returning councillors per applications received
6. Public questions – a period of no more than 15 minutes will be set aside for public questions
7. To receive reports from Borough Councillor and County Councillors.
8. To receive reports from parish councillors on external meetings attended.

**Project updates**

**aa. Defibrillator in telephone box**. **Update.**- GET Team have confirmed that they will fund the net cost of the defibrillator unit.
- TOC are liaising to confirm whether they will fund the net cost of the training programme.
- GPC will fund the Installation cost (£250 net) and the Annual Maintenance Fee (£165.00 net) and additional insurance premium.
GPC will pay the supplier CHT and invoice GET and TOC for their respective contribution.
Councillors to approve before final order is placed with CHT, asking them to select the most suitable defibrillator unit.

1. **Blue Plaque**Waiting for response from GVHMC on the proposed wording and any contribution
they would like to make.
2. **Petanque Club Benches**.

The bench has been ordered. Awaiting update

1. **RRB Water Heating**.
2. To confirm that a meeting with the local expert on renewal technologies was held.
3. To agree an initial budget to be ringfenced for any improvements/installations/investigations suggested - £1,000.00
4. To approve that the Clerk can contact TBC to determine if any grants for the installation of renewable technologies are available.
5. **RRB Carpark pot holes**.
Totally Drainage provided a report on the state of the drains that was of low quality. The collapsed drain also affected the toilets in RRB and Changing Rooms. Given that the Coronation Celebration weekend is upon us quotes were gathered for repairing the manhole and collapsed drain urgently. An Insurance claim will be considered later. A report on progress is requested.

For the longer term, quotes to resurface the carpark following work have been received from Cheltenham Surfacing Ltdand South West Works. To consider these quotes and decide the next action.

1. **Footpath - The Croft, Shutter Lane – AGO17 - resurface. And Footpath AGO12**

Update following the meeting on the 19th April with the Public Rights of Way Officer for Gloucestershire County Council.

1. **War Memorial – Fund Earmarked at Year End 31-March-22 was £8,500.00**Update following the presentation to be held at the Old Chapel on Tuesday 16th May at 7.30pm
2. **Storage space shortage for Parish Groups.**No change since the April meeting. Review of the situation and potential new solutions are ongoing. Any update to be advised.
3. **Cleeve Road – Hedge cutting**To confirm if the action to measure the carriage way on the opposite side has been completed. To confirm if a letter to the property owner asking them to cut their hedge back is necessary.
4. **Grass cutting costs and sharing the burden.**

Following the meeting with the football and cricket clubs in April 2023, to approve the continuing contribution of £200 p.a. by the Football & Cricket Club towards the cost of grass cutting and their commitment to maintain the pitches in a satisfactory state.

1. **GPC and Village Website update**

Simon Tarling has offered to do a group training session on how to administer/edit the website. To agree attendance and suggest possible dates.

1. **VH Carparking**
To discuss what action can be taken to alleviate the problems of lack of parking at the VH/RRB/Freemans carpark site.
To determine any action necessary.
2. **ROSPA Report on the playpark at Freemans Field**To determine if any corrective action is needed following receipt of the ROSPA report and its recommended actions and an update on the miss.
To receive update on the bridge activity missing bolt repair
3. **Brown Bin licences**
To retrospectively approve the purchase of two brown bin licences for Freemans Field grass cutting waste.
4. **Manhole cover in cricket pitch**.
To determine the best way forward.
5. **Use of the playing field.**To consider what activities are appropriate for the playing field and potential signage to advise users.

**Accounts.**

1. Agree the Fixed Asset List 2023
2. Agree the Annual Governance Statement 2022-2023
3. Agree the Accounting Statements 2022-23
4. Agree the variances statement 2022-23
5. To approve the CIL funds report for TBC as:

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| --- | --- | --- |
| ***Balance B/Fwd***  | ***01/04/22*** | ***27,797.80*** |
| ***Receipts in year*** | ***01/04/22 – 31/03/23*** |  ***0.00*** |
| ***Expenditure in year*** | ***01/04/22 – 31/03/23*** |  ***0.00*** |
| ***Balance C/Fwd*** | ***31/03/23*** | ***27,797.80*** |

1. To approve the Insurance Renewal quote of £1,519.99 (budgeted for £1,600.00)
2. To approve supplier payments to be made in May as circulated separately.
3. To review and approve receipts and payments in the month of April as circulated separately.
4. To review and approve the income and expenditure against budget report year to date YTD as at 30-April-2023 circulated separately.
5. To review and update the Risk Register circulated separately
6. To review and approve the current Supplier payments made by Direct Debit circulated separately.
7. Register of Interests forms to be submitted to TBC by 06-June-2023.
8. Code of Conduct Training session preferred dates to be advised
9. To discuss RRB hire charge

**Planning-**

To consider a response in regards to the following Planning Applications:

No new planning applications received as at 27-April-2023.

 **Date of the next Meeting:** Tuesday 13th June 2023