**GOTHERINGTON PARISH COUNCIL**

I hereby give notice of a Council meeting to be held at **The Rex Rhodes Building on Tuesday 11th April 2023 at 7pm.**

All residents of the parish are welcome to attend and members of the council are hereby summoned to attend for the business of considering and resolving upon the matters set out below.

Councillors; Beverly Osborne (Chair), Steve Neighbour (Vice Chair), Jess Beddows, Matt Dean, Caroline Meller.

Chloe Warmington

Clerk

Dated: 5th April 2023

**AGENDA**

1. To receive apologies from absent Councillors
2. If anyone wishes to film or record the meeting, they should make this known to the Chairman at this point.
3. To receive declaration of interest for items on the agenda below.
4. To approve the minutes of the last meeting held on 14-March-23.
5. Public questions – a period of no more than 15 minutes will be set aside for public questions
6. To receive reports from Borough Councillor and County Councillors.
7. To receive reports from parish councillors on external meetings attended.

1) Report received from Simon Tarling on 30-March-2023 confirming that recent IONOS IT issues are all now satisfactorily resolved and therefore the suggested move to ISP in the near future is no longer required. No more immediate action is necessary to strengthen IT further, however the situation should be monitored on an ongoing basis

2) Trumans Farm Planning Appeal received from Eddie McLarnon (on behalf of GPC) dated 29-March-2023.

3) The Meadow Development by Hayfield Developers - update/report received from Simon Tarling following a meeting between the Developers and Gotherington residents. Chair to report.

4) Report from parish resident on the state of the Malleson Road road surface:
*The large pot holes are mainly between Woolstone Lane (opposite The Shutters) and the main road. Malleson Rd (GL52 9EX). One has to drive in the centre of the road to miss them and people have even mentioned that we ought to defer our Council Tax payments since the Tewkesbury Council could not take the entire residents of Gotherington to Court. A clause should have been placed into any planning permission granted that the builder was required to reinstate the road after the building of the houses had been completed. Unfortunately there will be even more pot holes once the Meadow  site commences.*

Chair’s Response is:
*Gloucestershire County Council (GCC) Highways dept are responsible for roads in the county. TBC and GPC can offer little other than pressure on them to understand the issues around drivers, cyclist and pedestrian safety and any potential damage to vehicles.
The Parish Council submission to Topics this season has given details of how residents can make GCC aware of any issues by reporting them on their website as they are witnessed.  The more complaints they receive the more pressure will be registered.
We have received a response from GCC highways via Cllr Berliner so know they are aware of the situation.
We will continue to inform on all surface issues as appropriate.
Any action individual residents take is for them to determine.*

5) Report on meeting held with Managing Director of Kompan on the final inspection of the playground.

**Project updates**

**aa. Defibrillator in telephone box**. **Update.**Following permission from BT to instal the defibrillator 4 electricians were invited
to quote for the electrical work required but only one responded.
Jenny Aplin who was responsible for the present defibrillator on RRB has provided information on units available through the Community Heartbeat Trust. All information provided to councillors. They recommend;

**Option 1**
Lifeline VIEW defibrillator with visualised display and spare electrodes
ShockBox Rotaid heated unlocked cabinet (as preferred by South West Ambulance)
Kiosk and community signage pack
£1555

**Option 2**
Lifeline VIEW defibrillator with visualised display and spare electrodes
ShockBox DS2 heated locked cabinet
Kiosk and community signage pack
£1630

* **Add**
Delivery £25
Vat or take as a Managed Solution (£100 set up but CHT takes care of the VAT)
Training session - £175 for up to 50 people
Installation by CHTR = £250 + vat

This unit would then be added to our existing WebNos dashboard
CHBT will also supply free paint for the phonebox and details of suppliers for the glass and Brian Davies has agreed to undertake this work.

Councillors to approve the most suitable unit and also approve Clerk to contact CHBT to ask them to undertake the evaluation and installation of the unit.

1. **Blue Plaque** for Elizabeth Malleson to be displayed on the Village Hall.
1) To decide on the size and wording that GPC approve, in order that it can be
circulated to the Village Hall Trustees in advance of their next meeting (01st June 2023)

2) To vote on a maximum budget for the plaque purchase & installation – proposal £150.00

1. **Petanque Club Benches**.

To agree to place the order for backless bench Option 3 (agreed at the March meeting) and to communicate this to Petanque Club.

1. **RRB Water Heating**.
2. To confirm that a meeting with the local expert on renewal technologies was held.
3. To agree an initial budget to be ringfenced for any improvements/installations/investigations suggested - £1,000.00
4. To approve that the Clerk can contact TBC to determine if any grants for the installation of renewable technologies are available.
5. **RRB Carpark pot holes**.

Following the collapse of the man hole cover sited on the drive way to the car park which the council were alerted to on the 28th March 2023, emergency contractors had to be called out. Their quote for the initial onsite work is as below:

1. To suck out the blockage and clear the drain - £450
2. Cctv if necessary - £395
3. £89.90 per engineer per half an hour. Two attending.
4. Jet washing if necessary - £76.50

The company were on site from 12.30 to 3.15 so total bill, including report is £3,909.36

This cost was unavoidable as foul smelling water was splashing out of the collapsed manhole every time a car passed over it.
The contractors confirmed that there are two collapsed drains underneath the carpark which are most likely the cause of the potholes, and that the inspection hatches currently in place are too far apart so a second is recommended at the site of the pothole collapse.

The council approved a budget of £5,000 for investigative work at the March meeting before the manhole cover collapsed.
In light of the new circumstance, the council intends to plan the repair to submit an insurance claim to recover the cost of works.

1. **Footpath - The Croft, Shutter Lane – AGO17 - resurface. And Footpath AGO12**

**No change since the Februay meeting: a meeting with Hilary Grace is still being arranged due to annual leave and prior engagements by interested parties.***AGO17 – Await response from Hilary Grace (Gloucestershire Council) confirming that GPC can proceed with work to improve disabled access at a cost to the Council of £660.00 plus vat.
AGO12 – Await response from Hilary Grace (Gloucestershire Council) confirming that the site developer will be responsible for the re-instatement of the footpath*

*and surrounding road surface, and in what time frame.*

1. **War Memorial – Fund Earmarked at Year End 31-March-22 was £8,500.00
No change since the February meeting.***To confirm if any progress has been made to recruit Volunteers from the village to help with the Scope of Work and decide the best way forward for the project*.
2. **GPC Website Protection & Security – Advised recommendations for additional fire walls.**Website security is being monitored on an ongoing basis.
No immediate action needed. Any further issues will be raised if they occur.

**CLOSED**

1. **Storage space shortage for Parish Groups.**Ongoing monitoring of storage spaces and availability of space for all Community Groups. No action needed at this meeting 11th April 2023
2. **Cleeve Road – Hedge cutting**To confirm if any progress has been made to expose the kerb stones and therefore action needed.
The property resident is responsible for the hedge not the farmer/landowner so letter to be sent by Clerk requesting action. Councillors to approve.
3. **Grass cutting costs and sharing the burden.**

A meeting was held with TBC to determine the scope of grass cutting this year. A meeting with the Cricket and Football clubs has been arranged to discuss ongoing grass cutting costs.

1. **Appointment of new clearer for RRB, JWP & Changing Rooms**

To approve the appointment of a new cleaner for the above buildings – 3 month trial period at £15.00 per hour, for 3-4 hours per week dependent on cleaning required.

1. **GPC and Village Website update**

To agree a plan with responsibilities and timescales to update the site content and associated links on both the GPC and Gotherington Village website.

1. **Updated Standing Orders**
To vote to adopt the updated Standing Orders.

**Accounts.**

1. To approve the accounts for payment as per the list below:



1. **Year to Date Results.** To review and approve the income and expenditure against budget report year to date YTD as at 31-March-2023. See report attached titled: *05. Inc and Exp vs Budget 31-Mar-23*
2. To approve the allocation of Funds as at the 31st March 2023 as per the below table



1. To approve Internal Auditor appointment – GAPTC – cost £275.00 due to level of income in 2022/2023
2. To approve External Auditor – PKF Littlejohn – cost £420.00 due to level of income in 2022/2023
3. To approve to keep Club Spark receipts separate from general income.

**Planning-**

To consider a response in regards to the following Planning Applications:

**23/00252/FUL -** 1 Woolstone Lane, Gotherington, Cheltenham
Erection of a single storey side extension (part-retrospective)
Note: comments to be submitted on TBC Planning Portal on 17-April-2023

**22/00083/FUL** – Oak House Malleson Road Gotherington
Erection of a two-storey side extension, a single storey rear extension, and a side extension to the detached garage.
Note: an extension for comments has been granted until the 12-April-2023 (original date was 03-April-2023)
 **Date of the next Meeting:** Tuesday 09th May 2023