

## GOTHERINGTON PARISH COUNCIL

### Minutes of a meeting of Gotherington Parish Council held at 7pm on Tuesday 11<sup>th</sup> April 2023 in the Rex Rhodes Building.

**Present Councillors:** Beverly Osborne (Chair), Cllr Caroline Meller, Cllr Matt Dean, Cllr Jess Beddows.

**Also Present:**

Clerk/RFO

**Welcome**

If anyone wishes to film or record the meeting they should make this known to the Chairman at this point

**1. Apologies of Absence:**

The council accepted apologies from Cllr Stephen Neighbour (Vice Chair).

**2. To receive declarations of interest/requests for dispensation for items on the agenda below:**

No declarations of interest were declared.

**3. To approve the minutes of the last meeting held on 14-March-2023:**

The Minutes were approved and duly signed as a true and accurate record of the meeting.

**4. To receive reports from Borough Councillor and County Councillors:**

No reports were received from Borough or County Councillors.

**5. To receive reports from parish councillors on external meetings attended:**

The following reports were received:

- Report from the Chair on the meeting held with Kompan Ltd regarding the remedial work now completed on the playpark at RRB. Kompan Ltd have agreed to a reduction of c. £7,500.00 as compensation for the issues encountered due to their work.
- Report from the Chair on the meeting with the Developer (Hayfield Homes) and other parish residents to discuss the Meadow Development.
- Report from the Chair on a meeting held with TBC grass cutting services team with regards to Freemans Field and perimeter.
- Report from Cllr Meller detailing 71 trees on Parish Council Land (excluding Shutter Lane)
- Report from Cllr Meller for the month of March-23 on Footpath observations/conditions
- Report from Simon Tarling regarding GPC IT Security and Systems
- Report from Eddie McLarnon for the Trumans Farm planning appeal
- Report from Simon Tarling on the Meadow Development
- Report from parish resident on the state of Malleson Road surface

## Project updates

### **aa. Defibrillator in telephone box.**

The councillors unanimously voted to instruct Community Heartbeat Trust to take over the project and proceed. GET and Old Chapel Trustees have been informed. Update to be given at the May meeting

### **a. Blue Plaque for Elizabeth Malleson.**

Councillors voted to approve 12inch round plaque that will cost £249.95. The proposed wording will be suggested to Village Hall Management Committee for their approval at their next meeting in May. GPC will ask VHMC if they would be willing to contribute towards the cost.

**ACTION: Cllr Osborne & Cllr Meller**

**CARRY FORWARD**

### **b. 'Pentanque' Club Benches.**

It was confirmed that GPC have agreed to contribute 50% of the cost of the new bench.

**ACTION:** Clerk to order the bench for delivery as soon as possible.

Update on progress to be given at May meeting.

**ON-GOING**

### **c. RRB hot water and heating system**

No progress since March meeting.

**ON-GOING**

### **d. RRB Carpark pot holes.**

Following collapse of the manhole cover at the entrance to the carpark Totally Drainage Ltd attended site and temporarily relieved the problem. Their fee of £3,909.36 including VAT is being held until they supply their report. It will then be possible to determine if an insurance claim for the required rectification work is possible.

**ON-GOING**

### **e. Footpath - Lammas Ground to Cleeve Road footpath – AGO20.**

A meeting has been arranged for 19<sup>th</sup> April 2023 with the Public Rights of Way Officer for Gloucestershire County Council. Report back at May meeting.

### **e2. Footpath – The Croft, Shutter Lane – AGO17 – resurface.**

A meeting has been arranged for 19<sup>th</sup> April 2023 with the Public Rights of Way Officer for Gloucestershire County Council. Report back at May meeting.

*(At the February meeting it was unanimously agreed that the quote of £660.00 + vat to purchase Breedon self-binding gravel and other necessary materials is accepted, and that the resurfacing work proposed by carried out as soon as possible. Many thanks is offered to the volunteers providing the labour and machinery required.)*

### **f. War Memorial – Funds earmarked at Year End 31-March-22 was £8,500.00**

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Cllr Meller will arrange a presentation to be held at the Old Chapel on Tuesday 16th May at 7.30pm to talk about the history of the War Memorial with a view to raising awareness and get the project started.

**ONGOING**

**g. GPC Website Protection & Security**

No action needed at the current time. Monitoring will be continuous.

**CLOSED.**

**h. Storage space shortage for Parish Groups**

GET have been advised that the wooden shed can be cleared of all items belonging to other groups and that they may have sole access for the foreseeable future.

Long term solutions will continue to be discussed.

**ONGOING**

**i. Cleeve Road – Hedge cutting**

Investigation revealed that there are no kerb stones.

It was agreed that the solution is to measure the carriageway on the other side and then write to the property owners asking them to cut their hedge(s) back so that the carriage way is the same width on both sides.

**ONGOING**

**j. Grass cutting cost and sharing the burden**

A meeting was held between councillors and TBC to discuss the grass cutting needs and costs for 2023/24. In order to maintain costs at their current level/reduce costs if possible, the grass cutting frequency will be monitored and wild flower meadow areas in honor of the Coronation of King Charles will be trialed in 2023.

**CLOSED**

**k. Appointment of new cleaner for RRB & Changing Rooms.**

It was unanimously agreed to appoint the new cleaner at £15.00 per hour, hours dependent on cleaning requirements. A contract (containing a 3 month probation period) will be offered.

**CLOSED**

**l. GPC and Village Website update**

It was agreed that the websites content needs reviewing.

Update to be given at the May meeting.

**ONGOING**

**m. ~~Updated Standing Orders~~ Code of Members Conduct.**

The councillors unanimously approved the adoption of the updated Code of Conduct referred to as Gotherington Parish Council Code of Conduct March 2023. Adoption is immediately effective from 11-April-2023. A copy is available on the GPC Website.

**CLOSED**

**Accounts.**

a. **Supplier Payments.**

The below listed supplier payments were approved and will be paid during the month of April-2023.

<b>Accounts for payment April 2023</b>				
<b>Payee</b>	<b>Inv Number</b>	<b>Due Date</b>	<b>Gross Amount</b>	<b>Description</b>
GAPTC	Subscription	14/04/2023	£234.27	Annual Subscription 01-Apr-23 to 31-Mar-24
Emily Howe	31/03/23	14/04/2023	£50.00	Cleaning - March 2023 - JWP
Charles Beardsell	Tree Guards	14/04/2023	£25.00	Jubilee Oak tree guards supplied and installed
Clerk Payment	Feb	14/04/2023	£336.16	Clerk Salary - March-23
HMRC Tax & NI	Feb	14/04/2023	£84.00	Clerk Salary - March-23 Tax & NI
			<b>£729.43</b>	

b. **Year-to-Date Results.**

The year-to-date results up to 31-March-2023 prepared by the Clerk were reviewed, no queries were raised.

- c. The allocation of funds as at the 31<sup>st</sup> March 2023 set out in the agenda was approved.
- d. The appointment of GAPTC as the Internal Auditor was approved at a cost of £275.00
- e. The appointment of PKF Littlejohn as the External Auditor was approved at a cost of £420.00

**Planning-**

The following responses to Planning Applications have been submitted on TBC Planning portal:

**23/00252/FUL** - 1 Woolstone Lane, Gotherington, Cheltenham

Erection of a single storey side extension (part-retrospective)

**Comment Submitted on 12-April-2023:** No Objection

**22/00083/FUL** – Oak House Malleson Road Gotherington

Erection of a two-storey side extension, a single storey rear extension, and a side extension to the detached garage.

**Comment Submitted on 12-April-2023:** The Shutter Lane area of the village is of historical interest and the view of White’s Farm from Malleson Road looking south is valuable. Gotherington Parish Council are interested in protecting this view through the original orchard so were pleased to see the previous application to erect two houses in The Orchard was dismissed. We are also concerned that this proposed double storey extension will obliterate the view of this open aspect. We feel the 50% increase in the size of Oak House is disproportionate in this area and would object.

**Date/time of Next Meeting**

The date of the next meeting will be Tuesday the 9<sup>th</sup> May 2023 at 7pm in the Rex Rhodes Building.

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