

## GOTHERINGTON PARISH COUNCIL

### Minutes of a meeting of Gotherington Parish Council held at 7pm on Tuesday 13<sup>th</sup> December 2022 in the Rex Rhodes Building.

**Present Councillors:** Beverly Osborne (Chair), Cllr Stephen Neighbour (Vice Chair), Caroline Meller.

**Also Present:**

Clerk/RFO

1 member of the public attended the public question session to raise concerns to GPC specifically relating to planning proposal 22/00650/FUL - Trumans Farm Manor Lane Gotherington Cheltenham. A report drawing attention to LEAP and MUGA facilities was left with the Councillors for consideration and further response to TBC on the proposed development.

**Welcome**

If anyone wishes to film or record the meeting they should make this known to the Chairman at this point

**1. Apologies of Absence:**

The council accepted apologies from Cllr Jess Beddows, Cllr Matt Dean

**2. To receive declarations of interest/requests for dispensation for items on the agenda below:**

No declarations of interest were declared.

**3. To approve the minutes of the last meeting held on 08-November-22:**

The Minutes were approved and duly signed as a true and accurate record of the meeting.

**4. To receive reports from Borough Councillor and County Councillors:**

No Borough or County Councillors attended the meeting and no reports were received.

**5. To receive reports from parish councillors on external meetings attended:**

The following reports were received:

- Tree Protection Orders in the Gotherington Parish as at 03-December-22
- Rights of Way Report compiled by Cllr Caroline Meller
- Footpath Report prepared by Cllr Caroline Meller

### Project updates

**a. Defibrillator in telephone box.**

In order to progress this project, the following actions were agreed by the councillors:

1. Obtain certified certificated approval that the existing power supply within the phone box is suitable and meets the required safety standards

2. In order to change the sign from Telephone Box to Defibrillator, obtain 3 quotes from suppliers/installers
3. Once detailed quotes of costs involved have been obtained, arrange a meeting in January/February with Howard Samuels from the GET Team to discuss possible funding contribution

**CARRY FORWARD**

**b. Blue Plaque for Elizabeth Malleson.**

In order to progress this project, it was agreed by the councillors that the following actions are carried out:

1. Liaise with the Village Hall Trustees to discuss and agree the wording, size and location of a plaque
2. Contact Tewkesbury Borough Council to ascertain if any funding is available

**CARRY FORWARD**

**c. Lapel Badges for Councillors.**

The councillors rejected the proposed purchase of lapel badges from external suppliers deeming that the cost outweighed the benefit. **REJECTED**

It was proposed to purchase some off the shelf name holder badges and for Name Plates to be designed and printed by the councillors.

**APPROVED**

**d. Rex Rhodes Building Replacement Oven.**

In order to progress this project it was agreed by the councillors that the Clerk will obtain 3 quotes for a new like for like oven, installation and removal of the old oven. These quotes will be reviewed at the meeting on the 10<sup>th</sup> January 2023.

**CARRY FORWARD**

**e. 'Pentanque' Club Benches.**

The proposal to contribute funds to the purchase of backless benches for the Pentanque Club was agreed up to a maximum contribution of £200.00 per bench (including installation) or 50% of the total cost to match equal contribution made by the Club.

Cllr Osborne will liaise with the Club, and provide examples of bench designs and other options acceptable to the Council before the purchase is agreed and made.

**ON-GOING**

**f. Tennis Club Benches.**

The Tennis Club request for two new benches was considered.

It was decided that the Council ask the club for a formal proposal of the options available and associated costs, in order that an informed decision can be made.

**CARRY FORWARD**

**g. RRB Heating Controller.**

Following the break down of the heating supplier, Simon Tobias Electrician was appointed to repair the controller and service the boiler. This has been completed.

It was proposed to investigate the costs of replacing the old boiler with a combi boiler or electric water heaters to save on gas and electric costs in the future.

## CARRY FORWARD

### h. RRB Carpark pot holes.

The councillors determined to monitor the situation with the pot holes in the car park before deciding what course of action is necessary regarding repairs.

## CARRY FORWARD

### i. GPC approval of hire of Handy Man.

The councillors unanimously agreed to the regular use of a new 'handy man', Chris Smith, to perform small remedial jobs under GPCs remit as and when necessary. It was agreed that a rate of £10.00 per hour would be paid, and that expenditure on materials up to the value of £50.00 does not need prior approval.

## Accounts.

### a. Supplier Payments.

The below listed supplier payments were all approved and were subsequently paid on value date 19<sup>th</sup> December 2022.

Accounts for payment December 2022				
Payee	Inv Number	Due Date	Gross Amount	Description
AGAR - PKF Littlejohn LLP	SB20223386	30/09/2022	£360.00	AGAR report 31-Mar-22 (retrospective approval)
Matt Osborne	08/11/22	14/12/2022	£40.00	Footpath behind tennis courts improvement
Pata	21/0848/PPS	14/12/2022	£30.45	PATA payroll Jan-Mar22
Pata	21/1239/PPS	14/12/2022	£30.45	PATA payroll Apr-Jun22
Pata	22/0038/PPS	14/12/2022	£15.15	PATA payroll Jul-Sep22
Pata	Credit on Acct	14/12/2022	-£4.98	PATA payroll account in credit?
GAPTC	7350	21/06/2022	£235.00	Independent Auditor Scheme (retrospective approval)
GAPTC	7544	05/01/2023	£35.00	Planning in plain English
Vince Larcombe	34	02/11/2022	£230.00	Mow & Strim footpaths, gate surrounds & extras
M. Gibbons	77	31/10/2022	£180.95	Cleaning of Hall/Shower + expenses
HMRC - PAYE & NI	Jun22 & Jul22	24/11/2022	£435.70	PAYE & NI for June & July 2022 (retrospective approval)
Roy Balgobin	01/12/22	15/12/2022	£157.50	Clerk - mentoring - 7 hours
Simon Tobias	3024	15/12/2022	£856.00	RRB - Reconfigure flue - Dec-21
Emily Howe	25/11/22	15/12/2022	£40.00	Pavillion - cleaning
			<b>£2,641.22</b>	

It is noted that two held payments due to Fosse Contracts Ltd (which were approved at the meeting held on the 8<sup>th</sup> November 2022) were paid on value date 19<sup>th</sup> December 2022 (invoice numbers 14803 and 14816) total value £70,966.80

### b. Year-to-Date Results.

The year-to-date results prepared by the Clerk were reviewed and agreed. These will be prepared and reviewed on a monthly basis going forward.

### c. Budget 2023-2024.

The draft budget prepared by the Clerk was reviewed.

It was agreed that further analysis of forecast expenditure on Utilities was required and the budget re-worked, ready for approval at the meeting on 10<sup>th</sup> January 2023.

### d. VAT126 Claim.

The VAT126 Claim prepared by the Clerk was reviewed and approved for submission to HMRC.

e. **Clerk Employment Contract.**

The contract was agreed and duly signed by Cllr Osborne and the Clerk, Chloe Warmington.

**Tennis club**

- a. **Tennis Court Hire Fee.** To consider and agree the Hire Charges for using the tennis courts. – **CARRY FORWARD**

**Planning-**

To consider a response in regards to the following Planning Applications:

- **22/01148/FUL** - 32 The Lawns Gotherington Cheltenham Gloucestershire.  
Erection of a two storey rear extension, single storey front porch extension and side dormer - **NO OBJECTION**
- **22/00650/FUL Amendment** - Trumans Farm Manor Lane Gotherington Cheltenham Gloucestershire GL52 9QX  
Residential development comprising 45 dwellings, creation of new access, public open space and other associated ancillary works.  
- **FURTHER COMMENTS TO BE SUBMITTED TO TBC PLANNING BY 03rd JANUARY 2023**

**Date/time of Next Meeting**

The date of the next meeting will be the 10<sup>th</sup> January 2023 at 7pm in the Rex Rhodes Building.