

GOTHERINGTON PARISH COUNCIL

MINUTES (subject to agreement at the next Council meeting) of a meeting of Gotherington Parish Council held at **7.00pm** on Wednesday 10th February 2021 Venue Zoom

Councillors Present: Howard Samuels (Chairman), Mavis Rear (Vice Chairman), Beverley Osborne, Matt Dean

Also Present: Clerk/RFO, 4 members of the public

2021.02/187 Welcome

The Chairman will ask if anyone wishes to record or film the meeting

There were no requests

2021.02/188 Apologies for Absence

There were no apologies

Cllr Samuels had intermittent internet connection therefore the convening of the meeting was shared with Cllr Rear

2021.02/189 To Co-opt Matt Dean as a Member of the Council

With all councillors present Matt Dean was co-opted as a Councillor by unanimous vote

2021.02/190 To receive declarations of interest/requests for dispensation for items on the agenda below.

Cllr Osborne/ Cllr Samuels declared an interest and were granted a dispensation to speak on item 200

2021.02/191 To approve the minutes of the meeting held on 13th January 2021

Proposed as a true record Cllr Osborne, seconded Cllr Rear, all in favour

2021.02/192 To receive and request Borough Councillor & County Councillor Reports

There were no reports

2021.02/193 To receive reports from Parish Councillors on any external meetings attended

There were no reports

2021.02/194 To receive reports from Working Groups:

Please provide reports in writing so that they may be noted in the minutes.

- **Finance & Policy (Clerk)**

To make a review of risks – **Council made a review of risks to Council business and agreed the register**

To make a review of internal financial controls – **Council were satisfied with internal controls with 3 councillors having access to bank records and authorising payments**

Agree the issue of a debit card to the Clerk for petty cash purchases – **Proposed by Cllr Osborne, seconded by Cllr Rear, all in favour of the issue of a card subject to expenditure limits as set out in financial regulations**

- **Environment (Cllr Rear/Samuels/Osborne):**

- VAS progress report – locations for equipment requested by GCC
- Regular tree cutting schedule – pending
- Play Area Sanitising – to continue until current restrictions lifted when it was considered that parents/user groups could be relied upon to take their own protection measures
- Foothpath issues – reported by email – consider whether to pay for barriers
AGO14 – **further to a report by Cllr Rear it was decided to request GCC install no cyclists/horse riding signs at entrances**

- **Highway Issues (Cllr Rear):**

Malleson Rd from pub to A435 due for resurfacing GCC next financial year – a short stretch of the work commencing in March 2021

Malleson Road-A435 cross roads. Persimmon Grangefield development obligation to improve the crossroads. Council noted its success in achieving a modification to the south east road verge to include a new short section of footway to link with the existing footway to the Bus Stop and the new A435 crossing point to give safe access to Gotherington Cross filling station shop/garage.

- **Freeman Field (Cllr Samuels):**
- Eastern boundary replacement - ongoing
- Receive quote for temporary treatment of potholes in the carpark – Council to agree expenditure £420.00 or £1447 – **Council agreed to progress work in suitable weather conditions at £420.00**
- Post Box at RRB – Cllr Samuels progressing the installation of letter boxes and numbers to RRB and the village hall
- **JWP: (Cllr Osborne)** Quotes to be sourced for wood treatment 2020 (April)
- **Broadband: (Cllr Samuels)** - ongoing

2021.01/195 Public Session (15 minutes) Public speakers will be offered the opportunity for an officer to read out their questions or statement at the meeting, or to attend the meeting over Zoom to read out their questions or statement themselves. All questions to be sent into the clerk prior to the meeting.

A resident requested that the Council hold a public meeting to discuss the Lioncourt development at Manor Lane. This was agreed for 17th February at 7pm. **Cllr Samuels to contact interested parties in addition to the usual agenda.**

2021.01/196 Finance

- To approve payments/receipts to date :

| Payments since last meeting | Total | Net | Vat |
|------------------------------------|---------------|--------------|--------------|
| HMRC | 137.4 | 137.4 | 0 |
| PKF Littlejohn - External Audit | 240 | 200 | 40 |
| BG Business | 105.42 | 87.85 | 17.57 |
| Stripe | 2.15 | 2.15 | 0 |
| I & I Internet | 4.2 | 4.2 | 0 |
| Xero | 21.6 | 21.6 | 0 |
| PATA | 18 | 18 | 0 |
| | 528.77 | 471.2 | 57.57 |

Receipts January

| | | | |
|----------------------|---------------|---------------|----------|
| Tennis | 1.69 | 1.69 | 0 |
| | 40 | 40 | |
| | 1.69 | 1.69 | |
| | 12.85 | 12.85 | |
| | 8.7 | 8.7 | |
| Garden House Nursery | 793.5 | 793.5 | |
| | <u>858.43</u> | <u>858.43</u> | <u>0</u> |

Payments in February

| | Total | Net | Vat |
|---|----------------|----------------|---------------|
| Tewks Bo CCL - grasscutting | 1787.52 | 1489.6 | 297.92 |
| Emily Hurcome - playground sanitization | 310 | 310 | 0 |
| Dawn Gibbons - cleaning RRB | 195.5 | 195.5 | 0 |
| HMRC | 137.2 | 137.2 | 0 |
| Office Allowance | 26 | 26 | 0 |
| Clerk Salary | 549.72 | 549.72 | 0 |
| | <u>3005.94</u> | <u>2708.02</u> | <u>297.92</u> |

- To agree the bank reconciliation to 31 January 2021 - **£51101.82 was agreed as correct**
 - To note External Auditors Final report
- The Council noted the report that the return had been filed late without the proper public notice and there was an omission in detail as stated in the report. The Council would try to avoid the same errors in the next return.**

2021.01/197 Planning Matters

- Consultations:

Right to Regenerate – NALC Consultation – **Councillors to submit their comments to the clerk for submission**

- Decisions

20/00593/FUL. Construction of a SUDs Pond to serve planning permission ref. 19/00476/FUL. Permit

20/00594/FUL Section 73. application for the variation of conditions 2 (Approved Plans) and 15 (Drainage Strategy) attached to planning permission reference 19/00476/FUL to allow changes to the design of plots 1 - 9 and to the drainage scheme. Permit

20/01138/FUL Demolition of existing conservatory & erection of single storey, side pitched roof extension. 15 Cleeve Road

- Public Consultation - Claydon Solar Farm update – awaiting outcome
- Neighbourhood Plan review – Cllr Samuels had made enquiries and had been

advised to wait until the Local Plan was made

2021.01/198 Current Development Issues

- Consultation by Lioncourt – the Planning Application now submitted – developer has offered to have a meeting following the planning consultation

2021/02/199 Projects

To agree the allocation of S106/CIL/Other funding and the purpose of that funding and timeframes **The allocation, purpose and timeframes were agreed as listed**

| Projects | Funding S106 | Funding Other | CIL |
|---|---------------------|----------------------|--------------|
| Tennis Courts | | | |
| New Surface/Fencing/electronic gate | 7878 | 16154 | |
| | 41784 | | |
| Extension to Village Hall | | | |
| Architects Fees/Planning Fees | 4547 | | |
| Building Works | 1059 | | 21300 |
| Carpark Resurfacing | 0 | | |
| VAS | 0 | | 8700 |
| Play Area Refurb | | | |
| Need to request schemes from suppliers | | | |
| Children's playground | 40801 | | |
| Teenage area | 7760 | | |
| The following schemes not started yet: | | | |
| Sports Improvements/changing rooms | 13538 | | |
| Pitches - need land? | 81486 | | |
| War Memorial | | 8447 | |
| Totals Available | <u>198853</u> | <u>24601</u> | <u>30000</u> |

To receive any updates in writing

**The Clerk has contacted playground equipment suppliers to draw up schemes
Cllr Samuels has obtained quotations for the tennis courts project to be B/F to the March meeting**

**Councillors were reminded about contract limits as per financial regulations
It has been established in writing that a LEAP is to be provided at Gotherington Grange in March 2021**

2021.01/200 Village Hall Lease

Discuss any response received from the Village Hall Management Committee and to agree to instruct solicitor to make appropriate searches/provide written advice

Further to lengthy discussion the Council agreed to have an informal discussion with the VHM. The purpose of this is to explain the Council's position as legal owner of the village hall and the purpose of the Trust. Clerk to offer a meeting on the 24th at 7pm.

2021.01/201 Date of Next Meeting

10th March 2021 7.00pm