

GOTHERINGTON PARISH COUNCIL

MINUTES (subject to agreement at the next council meeting) of a meeting of Gotherington Parish Council held at 7.30pm, on Wednesday 14th October 2020 via Zoom.

Councillors Present: Howard Samuels (Chairman), Beverley Osborne, Simon Tarling, Mavis Rear (Vice Chairman)

Apologies: Councillor Dean

2020.1/116 Welcome

The Chair confirmed the meeting quorate, and no apologies for absence were received.

2020.1/117 To receive declarations of interest for items on the agenda below

Councillor Osborne declared an interest in **2020.1/121** item 4 Freeman Field Fence situation and was put back into the waiting room during the discussions.

2020.1.118 To approve the minutes of the meeting held on 9th September 2020

The Minutes were approved as a true record and signed by the Chair.

2020.1/119 To receive and request Borough Councillor & County Councillor Reports

Councillor Dean via telephone conversation advised that he was always available to take on any issues that we felt needed attention.

2020.1/120 To receive reports from Parish Councillors on any external meetings attended

Councillors Samuels & Tarling met with Stephen Rudge, Group Managing Director, Eurolink Security Installations Ltd. to discuss the upgrading of the CCTV

2020.1/121 To receive reports from Working Groups:

1. Finance & Policy: Q2 figures for performance against budget published on web site

2. Environment:

VAS progress Report: Cllr. Rear advise that this an ongoing project, although contact has been made with other Parish Councils

Regular tree cutting schedule: Cllr Osborne to provide Council with details of booking schedule.

Play Area Sanitising: to continue daily cleaning and review again at November meeting.

Yew Tree Drive – Ivy problems: Bromford Housing Association have been contacted, awaiting feedback

3. Highway Issues.

Update on A435/Malleson Road junction: Matter has been escalated to Local Highways Manager – Northern Area. He will *“make the decision over the coming month or so as I am setting next years local programme. ...”* Follow up before GPC November meeting.

A435 Crossroads/Gotherington Fields: Persimmon have applied for Variation of Condition 19 (Highway safety improvement scheme) of the planning application ref number 16/00965/OUT to

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allow for the occupation of up to 45 dwellings prior to the completion of the approved Highway Safety Improvement Scheme. Cllr Tarling to write on behalf of Council to object to variation.

4 Freeman Field:

Update on work undertaken within the field area: Work has been completed

Fence situation on southern border of field: Fence is being replaced at the back garden of 40 Malleson Road and part way on both properties either side. This was following advice from the Insurance Company.

It was agreed that the decision reached and recorded in the minutes (December 2018, item 9.1) *'It was resolved not to approve the request by two parishioners to permit direct access from their back gardens to Freeman Field'*. Should be upheld.

It was agreed that the Council owned boundary fence should not be replaced with individual fencing. - due to concern over long term maintenance liability and the precedent it may set in different contexts.

Proposal for RRB store room to be subdivided for GPC use: It was agreed that plans shown be drawn up to show how the RRB store room can be subdivided. Plans also to be drawn up to see how best to store safely the marque poles in the garage

5 Sport facilities within Freeman Field:

- **Village Sports Sub Committee:** Terms of Reference being completed (Cllr Tarling)

6 JWP: Quotes to be sourced for wood treatment 2020:

New quotes to be sought (Cllr Osborne) - Ongoing

7 CCTV: Update on installation of CCTV in the RRB/JWP:

New and upgraded cameras and CCTV systems have been installed in both the JWP and the RRB. Cameras will provide better coverage and lower light visibility to help prevent crime and damage. Eurolink to provide policy templates and corrected contract documents.

8 Broadband: Update

Discussions held whether to install directly into the RRB and implications of this to be investigated. 5G considered but time scale not known

2020.1/122 Public Session (15 minutes)

No public attended.

2020.1/123 Decision Log

No report

2020.1/124 AGAR (Annual Governance & Accountability Return 2019/20):

To approve Section 2 Accounting Statements 2019/20 and Annual Audit Report 2019/20.

We have asked that GAPTIC complete our internal independent audit

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2020.1/125 Asset Register Y/E 31.3.2020: To agree contents as per circulation prior to meeting.
To update GPC web site. Contents were agreed by Council.

2020.1/126 Finance

1. To approve payments to date (circulated) and budget report (circulated)

Payments Made Since Last Meeting 9th September 2020

Water Plus	£138.16
1&1 Internet	£4.20
Vince Larcombe (August 2020)	£160.00
Helping Hand Sponsorship Litter Pickers	£162.77
Howard Samuels (Notice Board)	£592.30
Howard Samuels (2 sanitiser cleaners)	£14.44
Howard Samuels (Gate Lock)	£45.04
Eurolink Security Deposit CCTV	£1668.60
Ellie Arnett (Plants for 2 planters)	£84.50
Dawn Gibbons (RRB Cleaning)	£57.50
Cleeve Fire Protection JWP	£45.00
Cleeve Fire Protection RRB	£75.60
Xero	£21.60
BG Electric	£57.70
BG Gas	£11.30
BG Gas	£4.67
Emily Hurcombe (Play Area Sept)	£300.00
Dawn Gibbons (RRB Cleaning Sept)	£254.00
Howard Samuels (5 sanitiser cleaners)	£33.79
Bench revamp (Cleeve Handyman)	£295.00
Howard Samuels (Ink Cartridges)	£17.99
Power Services (Roller)	£352.24
Stripe Refund	£2.77
1&1 Internet	£4.20

Waiting to be authorised

GAPTC Internal Audit	£165.00
Smart Property Maintenance (RRB Work)	£3060.00
Smart Property Maintenance (RRB Work)	£195.00
Eurolink Security Balance CCTV	£1668.60
Dawn Gibbons (Oct Cleaning)	£

Payments to be agreed

Gloucestershire Playing Fields Association (GPFA) Membership Renewal 2020	£50.00
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Payments Received Since Last Meeting 9th September 2020

GHN	£1242.00
Tennis Payments	£431.99
Gotherington Cricket Club (roller)	£293.53

End of September Reconciliation **£56356.10**

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2020.1/127 Planning Matters

Public Consultation - Claydon Solar Farm update: No progress to date, a Zoom meeting option is available.

Setting up Sub Committee – update: No progress, awaiting details on whether to perform NDP review and Village Plan.

Planning Consultation - 20/00866/FUL - Parcel 7561 Malleson Road Gotherington: It was agreed to write a letter rejecting variation of condition 19 that will allow 45 dwellings from the previous 15 dwellings prior to the completion of highway safety improvement scheme. (Cllr Tarling to draft letter)

2020.1/128 Current Development Issues

Malleson Road resurfacing work: Discussions are on-going with Charles Church and Highways.

The Grange development report: The attenuation pond and the recreation area will be managed by a management company after Charles Church leave the site.

The public right of way (AGO 6) is currently the subject of a temporary closure order. Cllr Rear to meet Gloucestershire CC public rights of way enforcement officer to discuss reinstatement work needed as development work nears completion.

The Meadow Appeal: This on-going

Woolstone View Development S106/CIL Monies: This on-going

2020.1/129 Update on Tennis Courts. No progress this month

2020.1/130 Update on Play Area. No progress this month

2020.1/131 Tree Cutting - Ashmead Drive: Hedge along Ashmead Drive is in need of a cut back. Aggs Close residents have been chased for an update on the Land Registry filings.

2020.1/132 B/F War Memorial – to consider quotations, funding and legal requirements
No progress this month

2020.1/133 Notice Board Longfurlong Lane : New notice board delivery in 3rd Week of October

2020.1/134 Staffing Matters: Position of Clerk/RFO advertised.

Meeting Closed 20.50

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2020.1/115 Date of Next Meeting

Date of next meeting will be on Wednesday 11h November at 7.30pm via Zoom

Signed:.....

Date:.....

DRAFT