**M I N U T E S (subject to agreement at the next council meeting)** of a meeting of Gotherington Parish Council held at 7.00pm, on **Thursday 13th August 2020** via Zoom.

Councillors Present: Howard Samuels (Chairman), Beverley Osborne, Simon Tarling, Mavis Rear (Vice Chairman)

Apologies: Councillor Dean

Meeting postponed from Wednesday 12th August due to adverse weather conditions.

**2020.1/77 Welcome**

The Chair confirmed the meeting quorate, and no apologies for absence were received.

**2020.1/78To receive declarations of interest for items on the agenda below**

None

**2020.1/79 To approve the minutes of the meeting held on 8th July 2020**

The Minutes were approved as a true record and signed by the Chair.

**2020.1/80 To receive and request Borough Councillor & County Councillor Reports**

Via Email:

**Councillor Dean:** You will be aware (or perhaps not) that the Cobblers close /Ashmead decision to refuse has been appealed by the developer. The planning committee placed great weight on the report from the Cotswold Conservation Board in refusing permission and in view of the appeal, the council has requested that the CCB’s planning officer act as an expert witness. I have been liaising with the board and council to make this happen. Fingers crossed!

The last executive committee meeting endorsed the council’s recovery plan; here is the gist of it:

The Corporate Recovery Plan has been approved by the Executive Committee. The recovery plan reflects the 2020-2024 Council Plan priorities and this will enable the council to use tried and tested methods of managing the recovery process and monitoring performance. In addition to the Corporate Recovery Plan, also agreed by Exec Committee were a number of service (recovery) plans that set out in far more detail what each service will be looking to do, to support our businesses and communities recover from Covid-19.

There will clearly be ongoing dialogue and engagement with businesses and communities as the recovery process develops and in the same way parish councils played a very important role in the response phase ( working closely with the council, voluntary and community groups and businesses) we want to maintain the community spirit that saw us all working so well together, as we move into recovery.

# 2020.1/81 To receive reports from Parish Councillors on any external meetings attended

No Report

**2020.1/82 To receive reports from Working Groups:**

**1. Finance & Policy**

**2. Environment - VAS Meeting** to take place withCllr. Rear and Mark Wreford-Bush

**- Freeman Field Fence.** Awaiting quotation, Chase up Cllr. Samuels

**- The Grange Attenuation Pond.** Outstanding. Carried Forward

**- Regular Tree Cutting Schedule.** Waiting for quotes. Cllr. Osborne

Note: the crab apple tree at the north east of Freeman Field was discussed as to its condition but it was felt that this was not the time to remove it but wait to see any improvements.

**Highway Issues. Update on A435/Malleson Road junction.** Cllr.Tarling advise that Catherine Ashby (TBC) is chasing up information.

It was noted that 13 houses in The Grange are now occupied.

**3. Ownership of Village Hall with a view to the Hall becoming CIO**

No action at present, to be carried forward. Cllr Samuels

**4. Sports Facilities Within Freeman Field: Tennis Proposals**

It was agreed to adopt the ClubSpark system for all tennis bookings once the system is up and running.

The council has decided to hold the current pricing policy until the end of March 2021.

* Juniors play free
* Adults are charged at £4 /hr
* Commercial use is charged at £10 /hr with the exception of the GTC Coach who is charged at £4

All bookings must be made online.

All coaching must be booked by the coach concerned.

The £1,500 the council would normally have invoiced the Tennis Club, will not be charged this year in favour of maintaining the hourly charges.

It was agreed to continue to chase the non payment of tennis bookings but once we migrate to the new booking system this will no longer be an issue. It was also agreed that non payment of tennis bills for 2 months would lead to barring use of the courts until the debt was settled.

Council’s public liability insurance to be checked relating to the tennis courts and surrounding area. Tennis Club to be contacted re their insurance cover. Cllr. Samuels

**5. Events**

No report at present. It is unlikely to hold an event this year.

**6. Recreation: Freeman Field**

Plans are still being worked on for annual cutting and maintenance of trees and vegetation owned by the Council. - Cllr. Osborne

**7.Update on JWP Roof**

The building needs wood treatment this year. 3 Quotes are required. Cllr. Osborne to source

**2020.1/83 Public Session** (15 minutes)

No public attended.

**2020.1/84 Decision Log**

It was agreed to replace the broken notice board in Longfurlong Lane. Proposal agreed to raise the limit to £400.00 in case posts required. The board is currently on the Barn belonging to The Homestead, permission to continue to use this facility will be asked of the owners. Cllr. Samuels

# 2020.1/85 Finance

1. **To approve payments to date (circulated) and budget report (circulated)**

**Payments Made Since Last Meeting 8th July 2020**

Emily Hurcombe (cleaning play area) £140.00

Greenfields (play area repairs) £312.00

Kate Crook (salary) £132.00

1 & 1 Internet £17.96

British Gas (Electric) £32.54

British Gas (Gas) £12.06

1 & 1 internet £4.20

**Waiting to be authorised**

Howard Samuels (play area signs) £48.17

Howard Samuels (5 Bottles anti-bacterial) £34.50

Howard Samuels (paper towels) £18.99

Vince Larcombe (June Invoice) £160.00

Howard Samuels (anti-bacterial cleaner) £7.90

Howard Samuels (anti-bacterial cleaner) £7.90

**Payments Received Since Last Meeting 8th July 2020**

Tennis Payments £292.00

TBC S106 (RRB Loft Insulation) £549.00

**End of July Reconciliation £56,835.57**

# 2020.1/86 Planning Matters

**20/00526/CLE** Longfurlong Park Longfurlong Lane Gotherington, Lawful Development Certificate (Existing) for the use of the land for the storage of caravans. Expiry 5th August 2020**. Council objected.**

**20/00628/FUL** The Mill House Prescott Gotherington Cheltenham Gloucestershire

GL52 9RE. Erection of a two storey side extension. Expiry date Thu 20 Aug 2020. It was decided and agreed that this was not in our parish. **No Comments.**

**20/00593/FUL** Part Parcel 5778 Malleson Road Gotherington. Construction of a SUDs Pond to serve plan Part Parcel 5778 Malleson Road Gotherington planning permission ref. 19/00476/FUL. Expiry Date Thu 27 Aug 2020.

It was agreed to investigate the site boundary aspect, the safety measures and the future maintenance agreements. Cllr Samuels

**20/00594/FUL** Section 73. application for the variation of conditions 2 (Approved Plans) and 15 (Drainage Strategy) Expiry Date Thu 27 Aug 2020. It was agreed to support this application

**20/00579/CLP** 45 The Lawns Gotherington Cheltenham. Erection of a single storey rear and side extension, repair and raise garage roof and erection of a dormer window. It was agreed to support this application

**2020.1/87 Gotherington Neighbourhood Development Plan (GNDP) –** Cllr Tarling to contact TBC Planning to get updates on changes to the current planning system as per the governments new planning consultations.

**2020.1/88 Update on Tennis Courts.** Quotations have been received back from the 3 companies regarding the refurbishments and upgrade to the tennis courts.

**2020.1/89 Update on Play Area.** Initial meeting to be arranged with Kay Lillington of the Gloucestershire Playing Fields Association (Glospfa) Cllr. Samuels

**2020.1/90 Update on Community Buildings re-opening**

JWP Booking in August to be allowed pending a deep clean and Coronavirus rules are followed.

The Council had some concerns regarding the showing of an outdoor cinema within Freeman Field and the impact on neighbours. Further information required.,

**2020.1/91 Tree Cutting - Ashmead Drive.** Ownership still being investigated by Aggs Close residents.

**2020.1/92 B/F War Memorial – to consider quotations, funding and legal requirements**

No Action possible at present. The subject of whether the memorial was covered under our insurance was raised. Cllr. Samuels to investigate and report back

**2020.1/93 Notice Board Longfurlong Lane** Agreed to be replaced

**2020.1/94 Staffing Matters**  There is an urgent need to recruit a Parish Clerk and it was agreed to contact GAPTC to seek advice.

**Meeting Closed 20.50**

# 2020.1/95 Date of Next Meeting

Date of next meeting will be on Wednesday 9th September at 7.30pm via Skype/Zoom

Signed:………………………………………..

Date:……………………………………………