**M I N U T E S (subject to agreement at the next council meeting)** of a meeting of Gotherington Parish Council held at 7.30pm, on **Wednesday 11th June 2020** via Skype.

Councillors Present: Howard Samuels (Chairman), Beverley Osborne, Simon Tarling, Mavis Rear (Vice Chairman)

Also Present: Borough Councillor Mike Dean

**2020.1/43 Welcome**

The Chair confirmed the meeting quorate, and no apologies for absence were received.

**2020.1/44 To receive declarations of interest for items on the agenda below**

None declared.

**2020.1/45 To approve the minutes of the meeting held on 13th May 2020**

The Minutes were approved as a true record and signed by the Chair.

**2020.1/46 To receive and request Borough Councillor & County Councillor Reports**

**Councillor Mike Dean**

Sent a copy of the latest Covid-18 daily update showing both Gloucestershire and National updates. Gotherington PC Website has details of the Covid-19.

Also discussed was the forthcoming potential development (The Meadow 19/01071/OUT) which is on the agenda for the TBC Planning Committee on Tuesday 16th June 2020

# 2020.1/47 To receive reports from Parish Councillors on any external meetings attended

No Report

**2020.1/48 To receive reports from Working Groups:**

**1. Finance & Policy-**

**2. Environment – VAS proposal and whether it should be researched by the working group. Carried Forward.**

**Highway Issues.** A435 junction works signed off by Highways but not yet started, waiting feedback from TBC

**Public Rights of Way:** Complaints received that suspected giant hogweed has been seen growing in the Grange Development. Cllr. Rear to investigate & report back to Council.

The fence alongside the south side of the footpath at the back of Lawrence Meadow (AGO 44) to be investigated as to its removal. Cllr. Rear to contact David Ward for clarification of ownership

**3. Ownership of Village Hall with a view to the Hall becoming CIO**

No action at present, to be carried forward

**4. Recreation: Freeman Field**

Hazel trees and other overhanging vegetation have been trimmed to allow the hoggin path to be used without any difficulty due to protruding branches

It was agreed to draw up plans both for autumn cutting of the hazel trees and other vegetation and to diarise it on a yearly basis. Two quotes for the work required - Cllr. Osborne to source

**5. Request for an Oak Tree to be planted in Freeman Field (in Memory)**

It was agreed to allow the planting of an oak tree along the east of the field with the proviso that the tree is looked after by those who dedicated the tree until it is established. A donation for future long term care would be agreed with the family.

**6. Sports Facilities Within Freeman Field.**

It was agreed to allow keep fit classes within the Field subject to Coronavirus related requirements.

The principle for restarting sports was discussed and highlighted as follows:

1. Government guidelines relaxed

2. Governing body issues guidance

3. Club completes self-assessed risk assessment template

4. The council reviews the risk and makes decisions

**Football:** risk assessments to be discussed by the Council and formal guidance will be provided.

**Cricket:** risk assessments to be discussed by the Council and formal guidance will be provided.

**Tennis**: It was agreed to contact the Tennis Club and suggest that instead of a short term treatment of a seal and repaint of the courts that we instead have a full refurbishment to include resurfacing, new fencing and electronic gates. Cllr. Tarling to contact Tennis Club.

**7.Update on JWP Roof**

Roof tiles replaced and repaired. It was suggested by the contactor that the building should undergo wood treatment this year. Quotes are required. Cllr. Osborne to source

**8.Events**

No report at present. It is still hoped to hold some sort of event this year.

**2020.1/49 Public Session** (15 minutes)

No public attended.

**2020.1/50 Decision Log**

None Available.

# 2020.1/51 Finance

1. **To approve payments to date (circulated) and budget report (circulated)**

Payments Made Since Last Meeting 13th May 2020

Data Protection £35.00

Playsafety (Rospa) £128.40

Came & Company (Insurance) £1,163.33

Howard Samuels (Distancing Signs) £83.86

1 & 1 Internet.Ltd £11.99

**Payments To Be Made**

Grass/Hedge Cutting £200.00

JWP Roof Repairs £100.00

**Money in Since Previous Meeting:**

Payments Received Since Last Meeting 13th May 2020

GHN (RRB Rent) £3000.00

GHN (RRB Rent) £2285.74

1. **To agree the bank reconciliation to 31st May 2020**

The bank reconciliation was £56,034.66

1. **B/F To appoint an Independent Internal Auditor for the 2020/21 accounts**

Caroline Ryman has agreed to act as the appointed Internal Auditor for 2020/21.

# 2020.1/52 Planning Matters

No New Planning Applications

**19/01071/OUT 50 dwellings proposed on the Meadow (AKA Cook’s Field)**

Confirmation received that 16/01071/OUT is on the agenda for the TBC Planning committee on June 16th 2020. Via Zoom

Caroline Ryman will be speaking on behalf of the residents and Simon Tarling on behalf of Gotherington PC.

**2020.1/53 Malleson Road/ Gotherington Grange Development**

Discussions held on Condition 19 which were part of the planning approval (Charles Church 50 dwellings) that the highways safety scheme would be in place before the 15 dwellings being occupied. Borough Councillor Mike Dean to investigate on Council’s behalf.

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**2020.1/54 Review of Xero Accounting**

It was agreed to adopt Xero accounting system for use by Gotherington PC.

The cost is £225.00 per year.

It was agreed not to renew EasyPC

**2020.1/55 B/F War Memorial – to consider quotations, funding and legal requirements**

No Action possible at present. The subject of whether the memorial was covered under our insurance was raised. Cllr. Samuels to investigate and report back

**2020.1/57 Clerk Situation**

Three applications have been received for the position of Gotherington PC Clerk/RFO. The Staffing Group have interviewed one of the applicants via Zoom and arrangements are in place to conduct the other two interviews by the end of the week (12th June).

**2020.1/58 Discussions Held in closed Session**

**Meeting Closed 22.00**

# 2020.1/59 Date of Next Meeting

Date of next meeting will be on Wednesday 8th July at 7.30pm via Skype

Signed:………………………………………..

Date:……………………………………………