

GOTHERINGTON PARISH COUNCIL

MINUTES OF COUNCIL MEETING HELD ON 8th MARCH 2016

Venue The Rhodes Building, Gotherington

Present Councillors David Hearn, Les Howard, Bev Osborne, Sylvia Stokes, Caroline Ryman, Howard Samuels, David Ward and Allen Keyte.
County Councillor R Bird

In attendance Adrian and Ellen Cooke (temporary Clerks) and 2 members of the public.

16.03.1 APOLOGIES

16.03.1.1 Borough Councillor M Gore

16.03.2 DECLARATIONS OF INTEREST

16.03.2.1 None received.

16.03.03 MINUTES OF MEETING HELD ON 9th FEBRUARY 2016

16.03.03.1 The minutes of the meetings were approved as a true record. Proposed Councillor Hearn, Seconded Councillor Stokes. They were then signed by the Chairman

16.03.04 CLERK'S REPORT

16.03.04.1 The clerk reported on actions from the last meeting as follows

Minute Item No	Description	Responsibility	Action Taken
15.12.10	Proposal for a weight restriction on Gotherington Lane/Cleeve Road and possibility of a 20 mph speed limit in Shutter Lane.	Clerk	Response received from Michael Glaze – costly and lengthy process for 20 mph speed restriction probably not justified. Clerk has written to Richard Walters, Highways about weight restriction. No reply.
15.12.12	Chicanes on Gotherington Lane.	Clerk	Bishops Cleeve Parish Council will take to Highways Liaison meeting in March.
16.01.07.3	Community Rights Grant – repay unspent portion and reapply	CR	Unspent grant refunded. Apply for a new grant. Complete.
16.01.09.1	Recruitment of Clerk and RFO	Chair and Vice-Chair / Clerk	Job specifications on website. Agenda item 10
16.02.12.1	Gym. Equipment installation	Clerk	Clerk has written to Wicksteeds expressing dissatisfaction. Complete
16.02.13.2	RRB play area boundary fence	CLlr Keyte	Complete
16.01.17	Facebook page management	Clerk	Set up new Gotherington Facebook page.

	Planning items. A recent planning application had not been listed on the minutes. A decision had been made (no objections) and had been sent to TBC. This happened during the Clerk's handover.	Clerk	Outstanding planning items to be listed on current minutes until a response from the Council has been agreed and minuted. Responses generated from a sub-committee should always go to TBC via the Clerk.
	Financial reports on the minutes	Clerk	Only details of amounts with a reason for payment but no payee details to be included.
	Disposal of grass cuttings etc. from playing field	Clerk	A brown bin should be ordered from TBC
	Annual Event Licence	Clerk	Investigate procedure further with TBC

16.03.05 BOROUGH COUNCILLOR'S REPORT

16.03.05.1 No report.

16.03.06 COUNTY COUNCILLOR'S REPORT

16.03.06.1 County Councillor R Bird reported that there would be a 4% rise in County Council Tax overall. He said that he would talk to Richard Walters about the issue of an HGV weight restriction on Gotherington Lane.

The meeting was adjourned so that members of the public could make comments under Public Question Time

Litter picking on the A435 was seen as a major problem. Despite the best effort of volunteer litter pickers it was proving difficult to clear the ditches. Approaches had been made to Fiona Halsey and Councillor J Mason asking for more help. County Councillor R Bird promised to speak to Councillor Mason. [TBC sent a team to clear the A435 from Teddington Roundabout to Bishops Cleeve]

16.03.07 FINANCE

16.03.07.1 Receipts & payments information was circulated and these were accepted. Proposed Councillor Hearn, seconded Councillor Ward. Unanimous. The issues with Lloyds Bank had almost all been resolved.

16.03.07.2 Accounts for payment

It was resolved that the following payments be accepted. Unanimous

Date Paid	To Whom and purpose	Ref	Amount £
29/02/2016	Toilet Repair RRB	1807	50.00
29/02/2016	Web Site Reimbursement/Survey Monkey GNDP	1808	47.56
29/02/2016	Checking Electrical system after leak RRB	1809	60.00
29/02/2016	Plumber: Water Leak and refill heating system RRB	1810	210.00
29/02/2016	Stationery items for producing (TOPICS)	1931	54.76
29/02/2016	Refreshments GNDP	1932	5.67
29/02/2016	Heater hire/Gas RRB dryout water leak	1933	68.20
29/02/2016	Fence: agreed replacement cost	1934	155.00
02/03/2016	GAPTC: Course on Becoming an effective Councillor	1935	170.00
02/03/2016	Cleaning RRB	1936	96.00
03/03/2016	Clerks' Expenses	1937	<u>28.49</u>
07/03/2016	SP: Vinyl Banner: GNDP	1938	47.40
07/03/2016	PA: Ink GNDP	1939	<u>9.34</u>
<u>08/03/2016</u>	GNDP: Display/Advertising etc. Goth Stores	1940	<u>50.00</u>
<u>08/03/2016</u>			<u>7.50</u>
			<u>1059.92</u>

16.03.08 PLANNING MATTERS

16.03.08.1 Update on outstanding Planning Matters

Information had been received providing some details of the cycle path to be provided during Phase 3 of the Homelands Development.

Appl Number	Application	Update
16/00175/FUL1	1 The Lawns, Gotherington	No objections

16.03.09 Councillor Churchill

16.03.09.1 It was agreed that Councillor Churchill should have a six month leave of absence. Proposed Councillor Hearn, Seconded Councillor Ryman. Unanimous.

16.03.10 Recruitment of new Parish Clerk and Responsible Finance Officer

16.03.10.1 One application had been received to date for the Clerk's job. The local advertisement was to be amended and replaced on the website and more notices were to be posted around the village and at Bishops Cleeve Library. Councillors felt that the ideal candidates for these posts should be a local person if at all possible.

16.03.11 Review of Standing Orders

16.03.11.1 It was agreed that new Standing Orders based on the guidance from GAPTC should be prepared for the next meeting. Clerk to circulate link. These could then be approved in May.

16.03.12 Sports Pavilion

16.03.12.1 A Working Group consisting of Councillors Hearn, Stokes, Osborne, Samuels and Howard plus M Mintram (from the Tennis Club) was formed to develop the specification and establish costings. Once a specification was available it would be possible to approach TBC regarding grants. Councillors had visited a property in Worcestershire to view a pavilion provided by Wyre Forest and the company had visited Gotherington Playing Field to provide advice and inspect the site.

16.03.13 Neighbourhood Development Plan update

16.03.13.1 A further grant of £2827.50 has been applied for from Locality.

16.03.13.2 A total of 122 completed forms had been received to date with only 6% objecting.

16.03.13.3 Gallagher Estates have sent their consultation form and comments on the NDP

16.03.13.4 Lioncourt will start evaluation work at Truman's Farm on 7 March surveying the site for up to 95 dwellings. Consultation at Gotherington Church Centre on 23rd March for village residents. This site is not in our plan.

16.03.13.5 Results from the consultation will be discussed with Kirkwells and GRCC. Nick Croft from TBC will provide advice.

16.03.13.6 It was proposed that the GNDP be given authority for minor expenditure up to £200 if needed. Councillors should be informed in advance where possible. Proposed Councillor Stokes, Seconded Councillor Howard. Agreed.

16.03.14 Rex Rhodes Building

16.03.14.1 Confusing advice had been received about drainage. The kitchen drain was not a soak-away – the drain had collapsed. Sherborne Homes had provided sound advice and had undertaken work on the traps and drains to the original building. A £500 bill had been agreed for this work. A further estimate of £200 for protecting pipework was agreed – Proposed and Seconded by Councillors Keyte and Ward.

16.03.14.2 The work in the shower area was still outstanding.

16.03.14.3 Quotations for shelving in the building were still being sought. Estimates received to-date were too expensive.

16.03.14.4 Chair and table racks for the building were considered. It was agreed that stacking chairs, currently surplus to Village Hall requirements, would provide a safer storage area. Space needed to be cleared in the storage area.

16.03.14.5 A window was coming away from the wall and the window guards outside needed attention. Repair options were being pursued.

16.03.14.6 It was agreed that groups would be asked to pay for cleaning in the changing area.

16.03.15 Footpaths

16.03.15.1 Councillor Keyte had spoken to Ian Soule about grants for footpath cutting.

16.03.15.2 The Chairman had received a letter from Mr E Catchpole expressing concerns about heavy lorries coming through the village and lack of signage on the sharp bend in Malleson Road east of Ashmead Drive once the VAS systems were installed. The Chairman would respond.

16.03.15.3 It was suggested that a 'Cleanup Gotherington' campaign should be organised to tidy up the village. Residents are responsible for overgrown vegetation and Highways are responsible for roads, paths and hedgerows. Problems could be reported to Highways but would some documentary evidence (i.e. photographs, etc.). Clerk to write to Highways to ask for a meeting to identify remedial work.

16.03.16 Village Fete 2016 update

16.03.16.1 Preparations were going well. It was agreed that any profits from the Fete should be allocated towards the Pavilion. It was agreed that the Fete organisers could claim from the £500 allocated.

16.03.17 ITEMS FOR NEXT AGENDA

16.03.17.1 Dog Fouling Notices need to be displayed.

16.03.18 DATE AND TIME OF NEXT MEETING

16.03.18.1 The next meeting of the Parish Council will be April 12th 2016 at 7.30 pm. The venue will be the Rex Rhodes Building.

The meeting closed at 21.35.

DRAFT