

GOTHERINGTON PARISH COUNCIL

MINUTES OF COUNCIL MEETING HELD ON 12th JULY 2016

Venue The Rhodes Building, Gotherington

Present Councillors David Hearn, Bev Osborne, Sylvia Stokes, Caroline Ryman, Howard Samuels, and R Churchill.

In attendance Adrian and Ellen Cooke (temporary Clerks) and 5 members of the public.

16.07.1 APOLOGIES

16.07.1.1 Councillors Les Howard, David Ward, RFO/Clerk Jules Owen and Borough Councillor Mel Gore

16.07.2 DECLARATIONS OF INTEREST

16.07.2.1 None.

16.07.03 MINUTES OF MEETING HELD ON 14th and 24th JUNE

16.07.03.1 The minutes of the meeting 14th June were approved as a true record. Proposed Cllr Osborne, seconded Cllr Stokes. Unanimously agreed. The minutes of the meeting 24th June were approved as a true record – proposed Cllr Stokes, seconded Cllr Osborne. Unanimously agreed.

16.07.04 CLERK'S REPORT

16.07.04.1 The clerk reported on actions from previous meetings as follows

Minute Item No	Description	Responsibility	Action Taken
16.05.06.1	Limiting heavy lorries coming through Gotherington except for access	Clerk.	Clerk wrote to Highways. Responses had been circulated to Councillors.
15.12.12	Chicanes on Gotherington Lane.	Clerk	No evidence that this has been discussed by Bishops Cleeve Parish Council. No reply to requests for update.
16.05.11.4	Drainage SE corner of playing field	Cllr Osborne	The Council to seek quotes in the Autumn

16.07.05 BOROUGH COUNCILLOR'S REPORT

16.07.05.1 No report.

16.07.06 COUNTY COUNCILLOR'S REPORT

16.07.06.1 No report.

Members of the public were then invited to make comments under Public Question Time

Responses to the Truman's Farm application were approximately 40 and had made many valuable comments. The revised application 16/00336/OUT 59 (Pembury) 59 Gretton Road for 10 houses had not yet been received so there could be no response until this happened.

16.07.07 FINANCE

16.07.07.1 Lloyds Bank had still not actioned the application for the RFO to have access to the account. This made it very difficult to monitor the account – BACS payments into the account could not be easily verified, and it was not possible to provide up to date bank reconciliations.

16.07.07.2 The RFO recommended that the Quickbooks accounting package be used. This would also handle PAYE. Agreed.

16.07.07.3 Concerns were expressed that an invoice for Garden House Nursery was still outstanding and that the hours used in June had not been received. It was agreed that hiring arrangements would be included on the agenda for the next meeting.

16.07.07.4 The RFO and 3 Councillors had attended the GAPTC General Power of Competence training. The new Clerk should attend the courses identified (Clerks – The Knowledge Part 1, Agendas and Minutes Writing, Clerks – More Knowledge Part 2, and Clerks – More Knowledge Part 3)

16.07.07.5 Receipts & payments information was circulated and these were accepted. It was noted that the difficulties experienced by the RFO with Lloyds Bank meant that there was a delay in verifying.

16.07.07.6 Accounts for payment. **It was resolved that** the following payments be accepted. Unanimous

Gotherington Parish Council: Payments to be made for expenses 14 June 2016 up to and including 12 July 2016

08 July 2016	British Gas	Gas	DD	376.79
11 July 2016	GAPTC	Training	1988	80.00
11 July 2016	V Larcombe	Grass Cutting	1989	150.00
11 July 2016	J Owen	R F O Expenses	1990	286.92
11 July 2016	A & E Cooke	Clerks Expenses	1871	30.04
11 July 2016	Caroline Ryman Cleeve Fire Protection	Football Goals & 2 misc items	1872	710.67
11 July 2016	Ltd.	Fire Extinguisher Inspection	1873	90.90
18 July 2016	British Gas	Electricity	DD	84.38
Totals July 2016				1,809.70

16.07.07.7 The Risk Register was reviewed and changes agreed. The Clerk would apply the changes. The Register should be reviewed every three months

16.07.08 PLANNING MATTERS AND GOTHERINGTON NEIGHBOURHOOD DEVELOPMENT PLAN UPDATE

16.07.08.1 Planning application 16/00336/OUT for the proposed Gretton Road development. The revised application for 10 houses was awaited but the Parish Council was generally in favour. It was agreed that the Council supported the application subject to concerns about traffic speed and access being considered. It was noted that the revised plans did not include any bungalows. Proposed Cllr Ryman, Seconded Cllr Osborne.

16.07.08.2 Tewkesbury Borough had asked for changes to the GNDP and these had been made. It was necessary for the Parish Council to approve the amended GNDP and this was to be the main item on the agenda together with any planning applications for a meeting scheduled for Wednesday 27th July at 7 pm at the Rex Rhodes Building.

16.07.08.3 A list of possible projects which could be funded with S106 monies was required. A flyer would be included with Topics asking residents for suitable suggestions.

A maximum cost for printing was agreed at £15. Proposed Cllr Hearn, Seconded Cllr Osborne.

16.07.09 Highways

16.07.09.1 It was agreed that Cllr Samuels would arrange to meet with Vince Larcombe. Clearer instructions were needed on footpath maintenance.

16.07.09.2 The grass cuttings service provided through TBC was not adequate. It was agreed that the clerk would express the Council's dissatisfaction.

16.07.09.3 Problems cutting grass on land sloping down towards the tennis courts and in the play area was a factor. Cllr Osborne agreed to meet with Greenfields to discuss these problems specifically in the playground area.

16.07.10 Fete or other event 2017 and feedback 2016

16.07.10.1 The Parish Council noted excellent feedback on the 2016 event and thanked all concerned. Councillors suggested that the fete should be a biennial event with an alternative community event held on alternate years. They undertook to underwrite agreed future events up to a value of £500. Proposed Cllr Osborne, Seconded Cllr Hearn.

16.07.11 Freemans Field

16.07.11.1 Drainage problems on the Freemans Field would be investigated and a schedule of work prepared after the cricket season. Cllr Osborne to progress.

16.07.11.2 Lighting around the Community Pavilion was being considered.

16.07.11.3 A proposal for a Petanque shelter was discussed. The Council were unhappy with the design although they supported the suggestion that more hard standing should be installed. The Council agreed the aims but the design was a problem. There was concern about whether neighbouring residents had been consulted. Cllr Samuels said that in view of the Council's comments he had authority to withdraw the Petanque proposal. It was agreed that the funding of a rain shelter should be included in the list of projects which could be funded through S106 monies.

16.07.11.4 Councillors noted a request from the Tennis Club for moss treatment to the tennis courts. Three quotations received by the Tennis Club were circulated to the Councillors who resolved to accept the Chairman's recommendation that the contract be awarded to Grimshaws. These costs to be taken from the tennis court funds. Proposed Cllr Ryman, Seconded Cllr Hearn. Approved unanimously.

16.07.12 DATE AND TIME OF NEXT MEETING

16.07.12.1 The next Council meeting for planning applications and approval of the GNDP will take place on Wednesday 27th July starting at 7.00 pm in the Rex Rhodes Building. The next full meeting of the Parish Council will take place at 7.30 pm in the Rex Rhodes Building on 9th August.