

GOTHERINGTON PARISH COUNCIL

MINUTES OF MEETING HELD ON 14 FEBRUARY 2017

Venue: Rex Rhodes Building, Gotherington.

Present: Chairman David Hearn and Councillors Sylvia Stokes, David Ward, Howard Samuels, Bev Osborne, Eddie McLarnon, Rodney Churchill and Caroline Ryman.

Attendees: Clerk/RFO, Jules Owen and 7 members of the public.

14.2.17.1 Received and accepted apologies for absence from: B. Cllr. Bird.

Chairman thanked both borough and county councillors for their strong support at Planning Committee resulting in refusal of application to develop Cook's Meadow.

14.2.17.2 No declarations of interest were received and clerk confirmed meeting was quorate.

14.2.17.3 Processed co-option for Parish Councillor

Candidates: Lewis Harmer and Brian Cosgrove. Voting was by secret ballot, Brian Cosgrove was successful. He signed Declaration of Acceptance of Office and took his place as Parish Councillor. He was given Register of Members' Interests to complete. Chairman thanked Lewis Harmer for his interest.

14.2.17.4 Minutes of Parish Council Meeting held on 10 January 2017 were signed as a true and accurate record.

Cllr. Stokes urged all councillors to scrutinise minutes when they are sent out as draft.

14.2.17.5 Clerk's Report circulated prior to the meeting was accepted and updated as follows:

Minute Ref.	Description	Latest update
16.05.09.1	Manor Lane Flooding	Amey camera inspection carried out. Awaiting remedial work. Clerk chased on 5.12.16
16.07.07.1	Add councillors as signatories to bank account	Chairman to prepare individual forms for councillors to process themselves. Clerk to check if anyone has been added – 14.2.17
16.07.10.1	Village community event in 2017	Nature and date to be decided.
16.08.10.6	Identification of damaged signs	Residents compiled list which the clerk sent to Highways. No response received to date. Clerk chased on 5.12.16 Clerk to chase with Amey – 14.2.17
13.12.16.9b	Permissive Path	Clerk wrote to Pembury requesting permissive path from landowners and Pembury - no response received to date – 14.2.17
10.1.17.7	Installation of 2 VAS	Awaiting delivery from Centaur Homes.
10.1.17.8	Petanque rain shelter	Awaiting detailed drawings for approval by RoSPA.
10.1.17.10	Overgrown Hedges in Cleeve Road	Farmer of Homelands Farm has trimmed back sections of hedge for which he is responsible. Cllr. Churchill visited resident in Scanny Goodhall Cottage in Cleeve Road who wishes to gift stretch of land on Cleeve Road approx. 6ft wide x100yds of his plot. He wishes to build 2 x 2 bedroom bungalows. To be added to agend for next meeting.
10.1.17.11	Foul water and sewerage issue	Clerk wrote to Persimmon Homes and Oxenton & Woolstone Parish Meeting.

Persimmon Homes confirmed Severn Trent have sufficient capacity in the Woolstone Treatment Works and outfall will be directed there.
Cllr. Osborne to liaise with two residents with regard to obtaining quote and maybe obtaining grant.

10.1.17.12b

14.2.17.6 Borough Councillor's Report – B. Cllr. Gore confirmed that TBC could now demonstrate a 5 year land supply for housing. Therefore, section HOU4 of the Local Plan prohibiting development outside the village development boundary could now be enforced.
Cllr. Ward thanked Cllr. Stokes for leading residents onto Meadow to demonstrate strength of opposition during site visit by TBC Planning Committee.

Clerk to email TBC to ask for sight of Construction Method statement before it's approved ref. Red Roofs planning permission

14.2.17.7 No County Councillor's Report
14.2.17.8 The meeting was adjourned so that the public could comment on any matter
B. Cllr. Gore said all councillors commented on dog excrement in the Meadow when the Planning Committee visited the site
Chairman suggested photographic evidence and others said dog mess on Freeman Field too – dogs are let off leads and also loose dog was reported. Dog waste is being deposited in the litter bin near the tennis court which is unpleasant for volunteers to empty.' A notice was suggested directing dog owners to the appropriate bin at the main gate. The council only empty dog bins which are at the roadside.

Clerk to write to resident regarding loose dog

14.2.17.9 Finance
14.2.17.9a Received and agreed Financial Report/Bank Reconciliation circulated prior to meeting.
Cllr. Ryman suggested Clerk liaise with P. Aplin to get appropriate spreadsheets to improve financial reporting and give clear idea of where we are with finances.

Date	Payee	Description	Chq No	Total
Payments made since last meeting				
10/Jan/17	B Osborne	Kettle for RRB	2118	24.99
24/Jan/17	Severn Trent Water	Water, RRB	DD	176.07
7/Feb/17	1&1 Internet Ltd	Web hosting domain name	DD	17.96
				219.02
Payments for authorisation				
14/Feb/17	Greenfields Garden Services	Playground repairs	2119	225.60
14/Feb/17	B Osborne	Flip Chart Easel & Paper	2120	39.98
14/Feb/17	Tewkesbury Borough Council	Annual Grass Cutting	2121	528.00
14/Feb/17	Grimshaw Kinnear	Maintenance work, 2 Tennis Courts	2122	1219.20
14/Feb/17	KBW Property Ltd.	Building Survey on Church Centre	2123	2220.00
14/Feb/17	J Owen	Clerk's expenses - Jan. '17	2124	63.92
14/Feb/17	P C World	Maxtor 1TB Portable hard drive	2124	46.99
14/Feb/17	J Owen	Clerk & RFO salary - Jan. '17	2125	835.05
14/Feb/17	Cotswold & Vale G. Centres	Village Hall Christmas Tree	2126	78.00
14/Feb/17	M McEvoy	Cleaning RRB	2127	108.00

14/Feb/17	HMRC - PAYE	PAYE - January 2017	2128	22.23
14/Feb/17	British Gas	RRB electricity	DD	228.85

5615.82

INCOME

18/Jan/17)	Garden House Nursery	Invoice 30012	BACS	1193.52
30/Jan/17)	Rex Rhodes Hire Income	Rex Rhodes Building income	500110	49.00
	Garden House Nursery	Invoice 30014	BACS	796.14

2,038.66

BANK RECONCILIATION AS AT 13.2.17	
Opening cash balance as at 13.2.17	16680.83
Add back in estimated authorised surveyors fee	2000.00
	18680.83
Add income	2038.66
	20719.49
Less expenditure	5834.84
Closing cash balance as at 13.2.17	14884.65
Add cheques to be authorised	5615.82
Closing bank balance as at 13.2.17	20500.47

Notes

13.2.17	94.01 cash	Tennis box emptied - to be banked tomorrow
13.2.17	£30.00 cheque received	Petanque Club payment for 2015/16 - to be banked tomorrow
Website	1&1 Internet Ltd	Cancelled part of package as we were not utilising it, saving of £86.24 per annum. Annual cost of website hosting is now £71.84
Website	Website update	Updating information on webiste to comply with Transparency Code, had meeting with Cllrs. Samuels and Churchill to start this process. Has to be complete by 1.4.17

Outstanding Invoices:

13.2.17	Tewkesbury Borough Council	S106 refund for £2611.00
13.2.17	HMRC	Sept.'16 to Jan. '17 VAT £3686.46

Inv. 104648 From Tewkesbury Borough Council dated 18.3.16 for £528.00

After receiving my details with the precept they finally managed to update their records and have now found this outstanding bill. Have checked through records and cannot see that it has been paid

- 14.2.17.9b** Received and agreed accounts for payment and those paid since last meeting circulated prior to meeting.
- 14.2.17.9c** Completed quarterly review of Risk Register - Cllr Osborne agreed to send appropriate section to cover John Woolley Pavilion to Clerk. Clerk to check on record storage in RRB/Gloucester Records Office, also include Cloud storage for computer data. Clerk to produce form ref. Data Protection. Cllr. Stokes and Cllr. Osborne agreed. Cllr. Osborne to send JWPavilion Info to Clerk for inclusion
- 14.2.17.9d** Ian Selkirk was proposed and agreed as internal auditor for 2016/17. Clerk to confirm auditor
- 14.2.17.9e** It was agreed Parish Council would not send a donation to Roses Theatre. Clerk to write to Roses Theatre
- 14.2.17.9f** Membership of CPALC (Communities Parish And Local Councils) was agreed. Clerk to enrol
- 14.2.17.10** **Planning Matters**
- 14.2.17.10a** Ref.116/00901/OUT Cobblers Close – Refused. It was agreed no response required to planning decision delivered by TBC at meeting earlier in day.
- 14.2.17.10b** Ref.17/00041/Ful Land at Stallards Butts, Evesham Road, Bishops Cleeve Not in our parish but Bishops Cleeve have asked for support as it is a flood risk. Clerk to send letter of concern regarding flood risk
- 14.2.17.10c** Cannot respond as it is not a planning application yet but after representatives from parish council have attended Persimmon Homes Meeting at Bishops Cleeve Methodist Church on 16 February 2017 we can respond to the consultation. Cllr Stokes will prepare strong objection to proposal for Clerk to send. Clerk to send strong objection when Cllr. Stokes forwards to her
- 14.2.17.11** **Rex Rhodes Building**
It was agreed cleaning of Rex Rhodes Building should be done daily in line with village hall. Cleaner wishes to finish Cllr. Osborne said she would do it for one month to get back on top of it. Cllr. Ward referred to hire charge, Cllr. Stokes said it was necessary to set-up a working group to look at what sports groups were charged historically, all sports clubs must be charged the same, depending whether it is a meeting or just using the toilets. Working Party: Cllrs. Ryman, Samuels, Churchill, Osborne, and Clerk. Working Party to discuss costs and report back by next meeting as clubs will be setting their budgets now. Clerk to supply costs from past and current of income and expenditure
- 14.2.17.12** **Freeman Field**
- 14.2.17.12a** It was agreed Cllr. Osborne would get a quote for safety surface for area around Witch's Hat in playground, Clerk then to apply for S106 funding as this would be improving facilities. Clerk to apply for S106 funding
- 14.2.17.12b** It was agreed to proceed to next step with possible illumination of tennis courts as long as low-level lighting and also design of aerial were acceptable. Company would be invited to give a presentation.
- 14.2.17.13** **Church Centre Building**
It was reported trustees have now employed an agent to negotiate sale of Church Centre but no contact had been made. Cllr. Stokes said Jerusalem Trust may be prepared to give £500 towards purchase, also Trustees would be having a conference at Easter and Church Centre would be discussed, we should try and let them know our position. Cllr. Osborne assured councillors they have all information. Cllr Ryman was keen a statement should be

sent to ensure they are aware and also the agent is aware of the situation too.

14.2.17.14 Highway

14.2.17.14a It was agreed Clerk should send response to proposed changes to Malleson Road/A435 junction highlighting following points: there is increasing traffic flow due to new houses in Gotherington, Gretton and Winchcombe. The proposal would require traffic from the north turning into Malleson Road to slow down more increasing the danger of a collision from the rear. The design does not facilitate emergence of traffic from Malleson Road and is addressing pedestrian safety rather than traffic.

Clerk to send letter in response to proposed junction change

14.2.17.14b It was agreed Cllr. Stokes would meet Vince Larcombe and get quotation to clear bank of brambles and vegetation outside school as open space is owned by Parish Council. Authorisation agreed for £200.00.

14.2.17.14c With regard to Ash trees in Ashmead Drive, it was agreed to approach Hartpury College and Pershore College with regard to using Gotherington as case study for students studying to be arborists.

Clerk to acknowledge letter from resident ref. Ash trees
Clerk to contact Hartpury and Pershore Colleges

14.2.17.14d Cllr. Cosgrove to contact residents concerned in Lawrence's Meadow and liaise about action regarding big conifer tree.

14.2.17.14 Footpaths

Cllr. Samuels reported footpaths in lower Gotherington were in poor state of repair. Cllr. Stokes referred to the footpath leading from Long Furlong to Shutter Lane where cut off access barriers still need to be removed by Severn Trent. They raised a work order but never completed it.

Clerk to contact Mark Snape and see if it is due to housing development
Clerk to contact Severn Trent

14.2.17.15 Cllr Ward reported on the status of NDP; the Inspector cancelled meeting scheduled for 3.2.17 which was very annoying as Public Hearing was now not until 23.3.17.

14.2.17.16 Other Matters

It was agreed it was too late for Civic Voice Design Award, nominations due by 14.2.17.

14.2.17.17 Next Meeting: 14 March 2017.

Meeting Closed: 9.45pm

Signed by

Chairman

Date