

GOTHERINGTON PARISH COUNCIL

MINUTES OF COUNCIL MEETING HELD ON 12th AUGUST 2014

Venue **The Church Centre, Gotherington**

Present Councillors David Hearn, Ellen Cooke, Iain Angus, John Stroud, Sylvia Stokes, Caroline Ryman and Phil Aplin.

In attendance Adrian Cooke (taking the minutes) and 19 members of the public.

It was with some sadness that the Chairman reported the death of Celia Blackstock, a former clerk to the council.

Before the formal meeting there was a Presentation of the Housing Needs Survey by Martin Hutchings and a discussion of subsequent actions.

1205. APOLOGIES

- 1205.1 Councillor Jacquie Waine, Councillor David Ward and Borough Councillor Keyte

1206. DECLARATIONS OF INTEREST

- 1206.1 None received.

1207. WRITTEN REQUESTS FOR DISPENSATION

- 1207.1 None received

1208. MINUTES OF MEETING HELD ON 8th July 2014

- 1208.1 The minutes of the meeting were approved as a true record and they were signed by the Chairman.

1209. CLERK'S REPORT

The clerk reported on actions from the last meeting as follows:

Minute Item No	Description	Responsibility	Action Taken
838.1	RTC incident at Gotherington Cross: this incident was still under police investigation and therefore could not be fully discussed. Action: The clerk will write to Highways to inform them that, once the investigation has been completed, the Parish Council will be looking to Highways to undertake a speed survey at their own cost. Action: The clerk will write to the Police to request that the Parish Council be informed when the investigation has been completed and to let us know what the conclusions are.	Clerk	Update 12/2/14 SIO PS Kania investigating. No prosecution and no further information until inquest. Update 12/8/14 Followup after inquest held.
998.1	Councillor Price reported that the drain was still blocked. Action: The clerk will inform Richard Waters following his agreement to resolve the issue earlier in the year	Clerk	Following a meeting with Richard Waters in March 2014 it was agreed that further investigation of the drainage by Gloucestershire Highways was needed.
1046.1	The Clerk will write to the Integrated Transport Unit at GCC asking if there are any plans to re-route the bus service and to possibly extend the 527 service into the early evening.	Clerk	A letter issued to the Integrated Transport Unit 20/1/14. Comments made under the "Scheme for Buses to Cheltenham-Homelands1 Conclusion" was raised with Councillor Keyte who would check the position. Ongoing.

1071.1	CCTV Replacement: Councillor Aplin to obtain costings for next year's budget and to liaise with the Village Hall	Cllr Aplin	Ongoing
1099.1	Telephone mast in Woolstone church. Council agreed this was worth exploring as part of the Parish Plan. Action: Councillors Aplin to investigate all options.	Councillor Aplin	Ongoing. Consult Vicar
1099.2	The clerk will seek information from the major mobile phone operators.	Councillor Aplin	Outstanding. Consult Vicar.
1141.4	The clerk would inform all future bookings at the RR Building that they have to also inform the nursery.	Clerk	Ongoing
1143.1	It was agreed that the first step was to undertake a Housing Needs Survey (HNS) and then to talk to GRCC (Elin Tattersall) once the results were known.	Council	HNS completed. GRCC ongoing
1145.2	The clerk will ask Highways if they could recommend any contractors to undertake pothole work.	Clerk	Awaiting response

1210. BOROUGH COUNCILLOR'S REPORT

- 1210.1 No report.

1211. COUNTY COUNCILLOR'S REPORT

- 1211.1 No report.

The meeting was adjourned whilst members of the public could make comments under Public Question Time

1212. FINANCE

- 1212.1 It was agreed that Councillor Aplin would act as temporary unpaid Responsible Finance Officer. Proposed Councillor Hearn, Seconded Councillor Ryman. Unanimous
- 1212.2 Bank Reconciliation & Receipts & payments information was circulated by Councillor Aplin) and were accepted. Proposed Councillor Aplin, seconded Councillor Hearn. Unanimous □
- 1212.3 Accounts for payment

It was resolved that the following payments be approved. Proposed Councillor Hearn, seconded Councillor Ryman. Unanimous

Date	Payee – Description		Amount £
12/08/2014	Cleeve Fire Protection	Annual inspection	60.30
12/08/2014	Garden Services Gotherington	Mowing (£300) and Strimming (£150)	450.00
12/08/2014	Smart Mobile Cleaning Solutions	Cleaning	280.00
12/08/2014	P Aplin	Toilet seat	9.99
12/08/2014	Gotherington Cricket Club	Cricket Roller	196.50

- 1212.4 The Tennis Club takings amounted to £113.95.
- 1212.5 Councillor Aplin had reviewed the accounts prepared by the previous RFO and had prepared a revised budget. This varied from the budget issued in May and it was agreed that Councillor Ryman would liaise with Councillor Aplin to agree the figures in the revised budget.
- 1212.6 It was agreed that the valuation of the Village Hall would be included as an agenda item for the next meeting after Councillor Hearn had sought guidance from GAPTC on the inclusion of the Village Hall as an asset.
Action Councillor Hearn

1213. PLANNING MATTERS

- 1213.1 It was agreed that the results of the Housing Needs Survey should be made available to Borough Councillor Keyte and to Tewkesbury Borough Council. It was also agreed that it should be included on the Village website and that Martin Hutchings would provide a précis for inclusion in the next edition of Topics. **Action Mr Hutchings and Councillor Cooke**

- 1213.2 The flooding issues experienced in Malleson Road are awaiting action from Highways

Update on outstanding Planning Matters.

Appl Number	Application	Update
14/00716/FUL	92A Malleson Road, Gotherington, Cheltenham	2 storey rear extneion. Resplonse by 26/8/2014 No objection Action Councillor Cooke

- 1213.3 It was agreed that Councillor Stokes would prepare a Council response ready for submission to Tewkesbury Borough Council when the development off Shutter Lane (Raspberry Patch) application is considered by the Planning Committee. This would be circulated to Councillors for consideration. **Action Councillor Stokes**

1214. UPDATE RISK REGISTER

1214.1 No update. – register to be reviewed quarterly

1215. CLERK / RFO VACANCY

1215.1 There had been no response from our local appeal for a replacement clerk / rfo so Councillor Hearn would place an advertisement with GAPTC. **Councillor Stokes** would speak to Village Agent David Cooper as it was believed he might be able to provide some advice. **Action Councillor Stokes**

1216. LOCAL STORAGE OF PARISH DOCUMENTATION

- 1216.1 Councillor Hearn had a number of boxes of documentation which had been returned by the previous clerk. It was agreed that space would be cleared in the cupboard at the Rex Rhodes Building. **Action Councillors Cooke & Aplin**

1217. PARISH PLAN IMPLEMENTATION

- 1217.1 The order for a cycle rack which had agreed, had not been placed. It was agreed that Councillor Angus would order the cycle rack using a credit card. This was proposed by Councillor Cooke and seconded by Councillor Hearn. Unanimous. **Action Councillor Angus**

1218. NEIGHBOURHOOD PLAN

1218.1 **It was proposed that** there should be a training meeting to be led by Elin Tattersall for the Neighbourhood Plan Committee. This parish council led initiative requires volunteers from all areas of the village. **Councillor Aplin** would organise notices on notice boards and telegraph poles. Elin Tattersall was free on 10/09/2014 and Councillor Aplin would check for a venue. Councillor Stokes stressed that a rigorous process was needed with help from GRCC and Tewkesbury Borough Council. **Action Councillor Aplin**

1219. SERVICE VILLAGES

1219.1 It was agreed that Councillors Hearn and Ward would continue to participate in these meetings. It was requested that they supply feedback on each occasion.

1220. ACTIVE TOGETHER

1220.1 **County Councillor Bird** has confirmed that £3,000 is available for use by our Council. Councillor Aplin proposed a skier piece to be put on the edge of the field wherever it can be fitted on the north or east side. Proposed Councillor Aplin, seconded Councillor Angus. Unanimous. **Action Councillor Aplin**

1221. REFURBISHMENT OF REX RHODES BUILDING

1221.1 The quote from Greet Services was unanimously accepted. Proposed Councillor Ryman, seconded Councillor Angus. Unanimous

1222. FOOTPATHS

1222.1 The footpath from Home Farm Meadow to Longfurlong needed attention and it was proposed by Councillor Stokes and seconded by Councillor Hearn that Vince Larkham should be tasked to mow the path for a fee up to £50. **Action Councillor Stokes**

1222.2 The footpath around Goltherington School is normally cut during August. Councillor Ryman was to contact the School secretary Tracey Poole to ask if this is planned. **Action Councillor Ryman**

1223. TENNIS COURTS

1223.1 There was concern about the security of the tennis courts and some discussion of CCTV cameras. Councillor Aplin agreed that he would investigate possible solutions. **Action Councillor Aplin**

1224. GRAVEYARD

1224.1 It was agreed that the Council would await proposals from the church.

1225. VILLAGE BONFIRE

1225.1 The organisers of the village bonfire were happy with the arrangement for insurance through the Scout Group and no action was required from the Council. The organisers welcomed help and support for the event.

1226. WAR MEMORIAL

- 1226.1 The lettering was about to be replaced within the terms of the grant.

1227. ITEMS FOR NEXT AGENDA

- 1227.1 Consider venue for future meetings. (DH)
- 1227.2 Online banking. (PA)
- 1227.3 Increased insurance premium. (PA)
- 1227.4 Deposit for future interest. (PA)
- 1227.5 Facebook page for village? (PA).
- 1227.6 Malleson Road seam/sunken trench after road patching. (IA)
- 1227.7 Tennis Court weed control. (IA)

1228. DATE AND TIME OF NEXT MEETING

1228.1 9th of September at 7.30pm in the Church Centre. There being no further business the Chairman declared the meeting closed at 9.40 pm.

Public Question Time

- It was explained that declarations of interest normally meant that councillors had some personal or pecuniary interest on items due for discussion.