

GOTHERINGTON PARISH COUNCIL

MINUTES OF COUNCIL MEETING HELD ON 8th of April 2014

Venue **The Church Centre, Gotherington**

Present Councillors David Hearn, Ralph Price, Jacquie Waine, Caroline Ryman, John Stroud, Ellen Cooke and Phil Aplin.

In attendance David Roscoe (Clerk), and 9 members of the public.

1102. APOLOGIES

- 1102.1 Apologies were received from Councillors Stokes and Angus.

1103 DECLARATIONS OF INTEREST

- 1103.1 Councillor Price declared an interest in agenda item 9, Planning 14/00183/FUL Land Adjacent The Old Bakery 45 Gretton Road Gotherington and therefore took no further part in those discussions.

1104. WRITTEN REQUESTS FOR DISPENSATION

- 1104.1 None received

1105 APPROVAL OF MINUTES

- 1105.1 The minutes of the meeting held on 11th March 2014 were approved and signed by the Chairman.

1106. CLERK’S REPORT

- The clerk reported on actions from the last meeting as follows:

Minute Item No	Description	Responsibility	Action Taken
838.1	RTC incident at Gotherington Cross: this incident was still under police investigation and therefore could not be fully discussed. Action: The clerk will write to Highways to inform them that, once the investigation has been completed, the Parish Council will be looking to Highways to undertake a speed survey at their own cost. Action: The clerk will write to the Police to request that the Parish Council be informed when the investigation has been completed and to let us know what the conclusions are.	Clerk	PCSO Dan Mitchell reported that no information will be released until after the inquest which was imminent 1/12/13. Clerk has written to Inspector Oliver Hughes and awaiting reply. Update 12/2/14 SIO PS Kania investigating. No prosecution being pursued. SIO says no further information until inquest held. No date set.
998.1	Councillor Price reported that the drain was still blocked. Action: The clerk will inform Richard Waters following his agreement to resolve the issue earlier in the year	Clerk	Richard Waters informed 24/11/13. He confirmed this would be attended to when resources allowed. Clerk has requested help from Cllr Bird to progress. Cllr Stokes to meet with Highways and report.
1046.1	The Clerk will write to the Integrated Transport Unit at GCC asking if there are any plans to re-route the bus service and to possibly extend the 527 service into the early evening.	Clerk	A letter issued to the Integrated Transport Unit 20/1/14. Comments made under the “Scheme for Buses to Cheltenham-Homelands1 Conclusion” was raised with Councillor Keyte who would check the position.
1047 .1	It was agreed that residents should be responsible for the area outside their own homes. Action: Howard Samuels volunteered to write something to add into TOPICS calling for volunteers.	Howard Samuels	Completed
1059.5	It was agreed that the clerk write to Richard Price with the Councils bank details with regard to the offer of a donation.	Clerk	Completed

1065.1	It was noted that water was still escaping along 18-20 Gretton Road and is concern about freezing. Action: The clerk will raise again with Highways.	Clerk	Highways informed 18/2/14. March Agenda Item Cllr Stokes to meet with Highways and report.
1065.2	The clerk will report a dip in Malleson Road outside Barefoot House (may be the result of a collapsed drain).	Clerk	Highways informed 18/2/14. March Agenda Item Cllr Stokes to meet with Highways and report.
1069.1	To just undertake renovation of the courts would cost up to £5K. It was resolved that renovation would be the best course of action and agreed a cost of up to £5000.	Cllr Aplin	Work progressing. Cleaning and repainting white lines
1071.1	CCTV Replacement: Councillor Aplin to obtain costings for next year's budget and to liaise with the Village Hall	Cllr Aplin	Ongoing
1083.5	Review of current assets. Action: It was agreed that Councillor Ryman undertake a review of assets making allowance for depreciation and additional items. It was recommended that a valuation of the Village Hall be undertaken.	Cllr Ryman	Outstanding
1086.2	It was agreed that the Parish Council need another meeting with TBC to establish what criteria is required for affordable housing/social housing. Action: The clerk would arrange a meeting with TBC.	Clerk	The Clerk has requested a meeting with TBC. Clerk has written and reminded John Hinett at TBC but still no response. Apr Agenda Item.
1093.1	Millenium Sign. Councillor Cooke informed Council that the sign was swaying and had to be removed. Some refurbishment was required to the sign and ironwork plus securing posts. It was resolved that repairs could proceed up to £300.	Cllr Cooke	Ongoing.
1094.1	It was resolved that a new playing sheet box be purchased up to the cost of £50	Councillor Angus	Ongoing
1095.1	It was resolved that the clerk should register as Data Controller under the Data Protection Act. Proposed Councillor Ryman, seconded Councillor Stokes. Unanimous. Action: The clerk will complete the registration.	Clerk	Clerk completing registration
1096.3	Parish Meeting: The clerk to ensure that the Village Hall is available.	Clerk	Bev Osborne has confirmed availability
1097.3	It was agreed that Council would contribute £100 towards the Local Book Writing Projects	Clerk	Completed
1097.4	It was agreed that Council would contribute £100 to the Winchcombe Day Care Centre.	Clerk	Completed
1099.1	Telephone mast in Woolstone church. Council agreed this was worth exploring as part of the Parish Plan. Action: Councillors Aplin to investigate all options.	Councillor Aplin	Ongoing
1099.2	The clerk will seek information from the major mobile phone operators.	Clerk	Outstanding. Awaiting responses.

1107. BOROUGH COUNCILLOR'S REPORT

- 1107.1 Councillor Keyte informed Council that the JCS was passed through on the previous evening. Cheltenham BC and Gloucester City Council were also considering.
- 1108.2 Councillor Keyte confirmed that if the local planning authority wish to alter parameters for greenbelt development they could do.
- 1109.3 He asked that Council inform him the subject details of the discussion planned with John Hinett at TBC.

1108. COUNTY COUNCILLOR'S REPORT

- 1108.1 A question was asked regarding what was the progress regarding the speed limit.
- 1108.2 Councillor Bird confirmed there was nothing to report on the chicanes but he would find out if there were still opportunities to have it changed.

The meeting was adjourned whilst members of the public could make comments under Public Question Time

1109. FINANCE

- 1109.1 Bank Reconciliation & Receipts & payments information was circulated by David Roscoe (RFO) and were accepted. Proposed Councillor Waine, seconded Councillor Price. Unanimous
- 1109.2 Accounts for payment

It was resolved that the following payments be approved. Proposed Cllr Hearn seconded Cllr Aplin. Unanimous

Date	Payee – Description		Amount £
14/03/2014	British Gas	Electricity	55.89
24/03/2014	Print By Design	Parish Plan	616.50
30/03/2014	J Waine	Book Writing Project	100.00
30/03/2014	Winchcombe Day Care Centre	Donation	100.00

- 1109.3 **It was resolved that** the clerk's expenses be paid. Proposed Councillor Price, seconded Councillor Hearn. Unanimous.
- 1109.4 The budget was reviewed and accepted.

1110. PLANNING MATTERS

- 1110.1 Update on outstanding Planning Matters.

Appl Number	Application	Update
14/00183/FUL	Land Adjacent The Old Bakery 45 Gretton Road Gotherington	Demolition of existing garage and erection of new dwelling and detached garage (Revised Scheme) No objections
14/00249/STRA D3	Licensing Outside Of Area Licensing Outside The Area Street Licensing Outside The Area Street	For consultation. Unable to access details of the application online. Action: Clerk will contact TBC

1111. UPDATE RISK REGISTER

- 1111.1 No issues were reported.

1112. GOTHERINGTON PARISH PLAN IMPLEMENTATION

- 1112.1 **It was resolved that** the Parish Council carry out a 3 monthly review of progress with regard to the actions agreed within the Plan.

1113. HOUSING NEEDS ASSESSMENT

- 1113.1 Councillor Aplin recommended that we proceed with the Assessment. **Action:** Clerk to arrange a meeting with Elin Tattersall and Martin Hutchings GRCC.

1114. NEIGHBOURHOOD PLAN

- 1114.1 Councillor Ryman suggested we produce a Design Statement. The Chairman said that we had been encouraged to wait until after the JCS. But keep the subject on the agenda.

1115. ANNUAL PARISH MEETING

- 1115.1 The Annual Parish Meeting is to be held on 14th May.
- 1115.2 The theme is to be the presentation of the Parish Plan with individual presentations on:
 - Traffic and Transport Sylvia Stokes
 - Housing and Development Phil Aplin
 - Facilities and Leisure Iain Angus
 - Environment Jacquie Waive
 - Communications Phil Aplin
 - Crime and Anti-Social Behaviour Jacquie Waive
- 1115.3 Councillor Aplin would arrange refreshments.

1116. DOG FOULING

- 1116.1 Councillor Ryman confirmed that she had talked with the owner of the unattended dog on the playing field who suggested that they may be willing to erect a fence.
- 1116.2 Councillor Aplin suggested that we install a dog flap on the stile if the owners are willing. **Action:** Councillor Aplin will inspect and Councillor Hearn will go and see the owners.
- 1116.3 **Action:** The clerk will arrange a presentation for the Parish Council by Paul Bowden TBC.

1117. DATA ON WEB SITE

- 1117.1 The existing website would be continued to be used with the Clerk being the only person who could add data to the Parish Council section.
- 1117.2 **Action:** The clerk will produce a data requirements list for subsequent agreement by Council.
- 1117.3 **Action:** Councillor Aplin will ask Claire Douglas to supply the Clerk details of the mailing facility.

1118. REFURBISHMENT OF THE REX RHODES BUILDING

- 1118.1 Councillor Aplin informed Council that the first priority was tiling in the toilet area.

- 1118.2 He recommended that the other priorities were the movable fencing which had been vandalised and an update to the kitchen.
- 1118.3 **Action:** Councillor Aplin will obtain quotations for the next agenda.

1119. RENT REVIEW REX RHODES BUILDING

- 1119.1 **It was resolved that** the rent of £5 per hour be increased by 50p with effect from September 2014 and to be reviewed every 2 years. Proposed Councillor Aplin, seconded Councillor Hearn. Unanimous
- 1119.2 **Action:** The clerk will inform the nursery.

1120. VILLAGE HALL KEYS

- 1120.1 It was agreed that one key holder was enough. Councillor Hearn currently has the key.

1121. PADLOCKS FOR THE TENNIS COURT

- 1121.1 Councillor Aplin confirmed there were two padlocks. No further action required.

1122. POTHOLES IN CAR PARK

- 1122.1 **It was resolved that** the potholes should be filled.
- 1122.2 **Action:** Councillor Cooke to supply Steve Baker's contact details for the clerk to instruct him to repair.

1123. TRACK AROUND THE PLAYING FIELD

- 1123.1 **It was resolved that** the clerk should instruct Steve Baker to inspect and repair.

1124. PURCHASE OF BICYCLE RACK

- 1124.1 It was agreed in principle that the bicycle rack be purchased up to a cost of £400 but this would be added to the next agenda for ratification. Proposed Councillor Aplin, seconded Councillor Ryman. Unanimous.

1125. ITEMS FOR NEXT AGENDA

- 1125.1 To ratify purchase of bicycle rack.
- 1125.2 To consider purchase of litter picking kit (EC).
- 1125.3 To review JCS position and possible Design Statement
- 1125.4 To consider quotes for refurbishment of RR Building (PA)

1126. DATE AND TIME OF NEXT MEETING

- 1126.1 13th of May at 7.00pm for the AGM followed by the Parish Council Meeting in the Church Centre.
- There being no further business the Chairman declared the meeting closed at 8.55 pm.

Public Question Time

- The question was asked what responsibility do Council staff have for grass cutting and the clearing of gutters. **Action:** The clerk will establish the programme. **Action:** Councillor Keyte also agreed to check the position and provide details.
- A comment was made that we need to know the number of houses allocated to service centres/villages. Councillor Keyte confirmed this would be dealt with by the Local Plan and suggested that the Parish Council discuss this when they meet with John Hinett.
- Councillor Bird confirmed that the JCS was still a lengthy process and some JCSs are being rejected at pre-submission stage.

